



## Teachers Request for Professional Development

Name: \_\_\_\_\_ School Site: \_\_\_\_\_

Date Submitted: \_\_\_\_\_ Received by: \_\_\_\_\_

*I would like to attend:*

*It will take place on* \_\_\_\_\_.

*It will have a total cost of (include break down, i.e.: registration, per diem, sub cost)*

*This will fit into my schools Site Plan, Strategic Plan and/or IPP recommendations in the following ways:*

*I understand that I may be allotted up to \$1000 of PD money per school year and will be responsible for anything above this amount.*

\_\_\_\_\_ (Printed Name) \_\_\_\_\_ Signature)

Principal Approval: YES NO \_\_\_\_\_

PLC/PD Approval: YES NO \_\_\_\_\_