

Klamath Trinity Joint Unified School District

Work Request

- Maintenance
- Carpentry
- Site Development
- Moving
- Repair
- Gardening
- Electrical
- Heat
- Plumbing
- Emergency
- Other
- New Construction

Site _____ Room # _____ Exact Location: _____

Work Required: _____

Date Requested: _____

Signature of Site Administrator _____

Charge Cost:

- Project _____
- Maintenance _____

Priority 1 2 3 4 Date Assigned: _____

Personnel Assigned: _____

Signature of Director _____

Comments: