

**KLAMATH TRINITY JOINT UNIFIED
SCHOOL DISTRICT**

MINUTES

**REGULAR MEETING
BOARD OF EDUCATION**

**DATE: May 9, 2017
DAY: Tuesday
TIME: 5:05 p.m.
LOCATION: Jack Norton Elementary School
PRESENT: Annelia Hillman, President; Darlene Magee, Laura Lee George, Lois Risling, Rob Wild, Kerry Watty, Clerk
ABSENT: Betty Eichelberger
ADMINISTRATORS PRESENT: Jon Ray, Superintendent; Carmelita Hostler, Chief Business Official; Cathy Danel, Administrative Assistant to the Superintendent**

OPEN SESSION

**Meeting Called to Order
Flag Salute
Roll Call**

ITEM NO. 1 MSC (Risling/Watty) to approve the agenda as presented.
(6-0)

PUBLIC COMMENT ON CLOSED SESSION AGENDA

- None

ITEM NO. 2 CLOSED SESSION

With respect to every item of business discussed in closed session pursuant to Government Code Section 54957:

EMPLOYMENT OF PUBLIC EMPLOYEES: Government Code Section 54957

- To hire Shannon Miguelena as a Grounds Supervisor at Hoopa Elementary School
- To hire Alyson Hescoek as an Instructional Assistant/Severely Handicapped Aide at Hoopa Elementary School
- To approve the transfer for Thomas Veeh to the SDC Teacher position at Trinity Valley Elementary School
- To approve the transfer for Brooke Ferandell to the 2nd Grade Teacher/Certificated/Trinity Valley Elementary School

2017-2018 STIPENDS

- To hire Irma Matilton as the Freshman Class Advisor at Hoopa Valley High School
- To hire Jerrald Soho as the Sophomore Class Advisor at Hoopa Valley High School
- To hire Natalie Scott as the Junior Class Advisor at Hoopa Valley High School
- To hire Bradley Johnson as the Boys Golf Coach at Hoopa Valley High School
- To hire Jerrald Soho as the Yearbook Advisor at Hoopa Valley High School
- To hire Dennis Doiron as the Band Director at Hoopa Valley High School
- To hire Danielle Batey as the Cross Country Coach at Hoopa Valley High School
- To hire Karen Cole as the 8th Grade Advisor at Orleans Elementary School
- Athletic Director/Orleans Elementary School-No action, pending more information

All hires were approved by one motion (6-0)

GOVERNMENT CODE SECTION 54957: Public Employee discipline, dismissal, release, non re-election, acceptance of the resignation of, or other action which otherwise affects the employment status of a public employee.

The Superintendent has accepted the resignations of Ong Lo and Brent Ritschel.

The Superintendent has accepted the retirement resignations of Millie Perrone, John Schaefer, Jennifer Mason, Patti Gibbens, Jack Napier, Patti Kelley, Robin Johnson, Toni Pacheco, Martha McLaughlin, Noel Knight, Cathy Danel, Terry Bray, and Dorcas Brazil

The Superintendent has released two classified employees during the probationary period.

*By the following vote, the Board approved a settlement agreement regarding employee number 25
(6-0)*

*By the following vote the Board approved a settlement agreement regarding employee number 20050
(6-0)*

GOVERNMENT CODE SECTION 54956.9 Conference with Legal Counsel – Anticipated Litigation: Under Government Code sections 54956.9(d)(2), the Klamath Trinity Joint Unified Board of Trustees hereby provides public notice that it may meet in Closed Session to decide whether there is significant exposure to litigation, and to consider and act in connection with matters for which there is a significant exposure to litigation. Under Government Code sections 54956.9, the Klamath Trinity Joint Unified Board of Trustees hereby provides public notice that it may meet in Closed Session to decide to initiate litigation and to consider and act in connection with litigation it has decided to initiate Conference with Legal Counsel – Anticipated Litigation: Significant exposure to Litigation.

Pending Litigation, Liability Claim, SKC Company claim against KTJUSD: The Board voted 6-0 to deny the claim.

GOVERNMENT CODE SECTIONS 6549.1(d) AND 54957.6 CONFERENCE WITH LABOR NEGOTIATOR Agency Negotiator: Jon Ray, Superintendent, Employee Organizations: Klamath Trinity Teachers Association (KTTA); California School Employees Association, Chapter 347 (CSEA); Unrepresented Employees.

RETURN TO OPEN SESSION

6:40 p.m.

ITEM NO. 3 ANNOUNCEMENT OF ACTIONS TAKEN IN CLOSED SESSION WHICH ARE REQUIRED TO BE ANNOUNCED

ITEM NO. 4 PUBLIC COMMENT AND COMMUNICATION ON NON-AGENDAT ITEMS: TO INCLUDE INDIAN POLICIES AND PROCEDURES

ITEM NO. 5 CONSENT AGENDA

MSC (Watty/Wild) to approve the consent agenda.
(6-0)

5.1 MINUTES OF PREVIOUS MEETING

Regular Meeting – April 11, 2017

5.2 BILLS AND WARRANTS REPORT

Total for the month of April: \$2,356,327.24

5.3 OVERNIGHT FIELD TRIPS

The Board approved the Orleans Elementary School eighth grade class trip to San Francisco May 30 – June 2.

The Board approved the Jack Norton Elementary School eighth grade class trip to San Francisco on June 6 – 9.

The Board approved the revised 8th grade class trip for Trinity Valley Elementary School to Sacramento on May 31- June 2, 2017.

5.4 OUT OF STATE TRAVEL

The Board is asked to approve the Hoopa High School trip to visit the Menominee Indian Reservation in Wisconsin on May 14th-18th.

5.5 ANNUAL APPROVAL OF SIGNATURE AND WARRANT DISTRIBUTION AUTHORIZATION CS-1 & CERTIFICATION FORM CS-7. 2017-18 SCHOOL YEAR

Authorization is required to designate authorized signers to sign Commercial Warrants and Payroll Payment orders for the 2017-18 school year. No forms were available. No action taken.

ITEM NO. 6 DISTRICT REPORTS

6.1 Indian Education Director's Report-No report

6.2 Construction Update-Kevin Nolen reported they are waiting on reports for the generator. Orleans is almost ready to be paved, digging underground for drainage. Hoopa Elementary is on the punch list with August 28th as the drop dead deadline. Trinity Valley has moved into the classrooms and administration building. The paving at Trinity Valley will be done this Thursday and Hoopa Elementary next Thursday.

6.3 Student Board Member Report-No report

- 6.4 Special Education Report-Craig Kimball handed out his special education report. Reported an RSP position has been created, several teachers are transferring to different sites due to retirees, etc. Held a meeting with the Tinyeye and is interested in having this system used at the other sites. Reported the homeless/foster youth received a grant for \$17,400.
- 6.5 Hoopa Elementary School Report-Reported McKenna and Danielle were advanced to the History Day competition on Sunday and did very well representing Hoopa Elementary and KTJUSD. Eighth graders will be leaving Monday morning on their trip, the seventh grade students spent the week with a representative from the Turnaround Arts Program. Results of the ELA and Map test scores that were taken in April were shared.
- 6.6 Captain John Continuation School Report-Jennifer Lane reported there are 45 students currently at Captain John with 12 graduating at 6:00 p.m. on June 16th. Jennifer also shared about CJ forming an alliance with the Hupa Historical Committee and students will be building adobe bricks for the preservation of the Adobe House. Results from the ELA and Math Spring MAP/SBAC test scores were shared.
- 6.7 Hoopa Valley High School Report-Reports were provided regarding ELA and Math results of the Winter Map Scores. The ELA SBAC test was taken at the April and they are anticipating the results to be very good.
- 6.8 Trinity Valley Elementary School Report-Tayshu Bommelyn reported everyone is busy with the TK roundup and open house. Results from the ELA and Math test scores were shared.
- 6.9 Orleans and Jack Norton School Reports-Jason Henderson thanked the Board for the gym and cafeteria and shared that the sound system is working very well. Reported Colby Smart was present for training and helping with technology. Reported taking students on a field trip to Holly Yashi and Fire and Light to see how things are repurposed. Results of the ELA and Math results of the Winter map scores were shared. Students are gearing up for the SBAC to be taken in May.
- 6.10 Employee Group Reports-Patti Kelley, President of CSEA reporting they are working on the next contract and have negotiations planned.

ITEM NO. 7 ITEMS FOR BOARD ACTION

7.1 PUBLIC HEARING-RATIFICATION OF AGREEMENT WITH CLASSIFIED, CERTIFICATED AND CLASSIFIED MANAGEMENT

Opening of public hearing: 7:30 pm

Comment period: None

Closing of public hearing: 7:31 pm

7.2 PUBLIC DISCLOSURE AND RATIFICATION OF COLLECTIVE BARGAINING AGREEMENT-CLASSIFIED, CERTIFICATED AND CLASSIFIED MANAGEMENT

MSC (Watty/Wild) to approve a 2% salary increase and increased the health and welfare cap to \$1,220.00 per month for the classified and certificated employee groups. The Board also approved increasing the Cafeteria Manager position to 220 days from 212 days per year.

(6-0)

7.3 MCCUEN CONSTRUCTION, INC. CHANGE ORDERS FOR HOOPA VALLEY HIGH SCHOOL-PHASE 2, INCREMENT 2

MSC (Risling/Watty) to approve the change orders in the amount of \$1,053,957.81.
(6-0)

7.4 MCCUEN CONSTRUCTION, INC. CHANGE ORDERS FOR HOOPA VALLEY HIGH SCHOOL-PHASE 2, INCREMENT 1

MSC (Watty/George) to approve the change orders in the amount of \$967,552.90.
(6-0)

7.5 MCCUEN CONSTRUCTION, INC. CHANGE ORDERS TRINITY VALLEY ELEMENTARY SCHOOL-PHASE 2, INCREMENT 2

MSC (Risling/Wild) approve the change orders in the amount of \$46,160.80.
(6-0)

7.6 PROPOSAL FROM TOM HORN-GENERATOR RENTAL

MSC (Watty/Hillman) to approve the proposal to supply the rental of one 125 KW standby generator at Orleans Elementary School, at the rate of \$1,300.00 per month for 10 months, retroactive to January 2017. The proposal includes installation, removal, fuel, maintenance and operator.
(6-0)

7.7 INVOICE FROM TOM HORN-CONTAINERS-PHASE III

MSC (George/Wild) to approve the invoice in the amount of \$4,848.75 for two 20' storage containers for the Hoopa High School Welding Shop.
(6-0)

7.8 AGREEMENT FOR GEO-TECHNICAL SERVICES WITH SHN CONSULTING ENGINEERS & GEOLOGISTS, INC. – JACK NORTON ELEMENTARY SCHOOL -

No action taken. The Board is asked to approve the agreement in the amount not to exceed \$20,000.00 to provide consulting services for an engineering geologic assessment.

7.9 PROPOSAL FROM SHN CONSULTING ENGINEERS & GEOLOGISTS, INC.-JACK NORTON ELEMENTARY SCHOOL-PHASE II

MSC (Wild/Watty) to approve the proposal estimate in the amount of \$25,000.00 to complete engineering geologic investigations.
(6-0)

7.10 SHN CONSULTING ENGINEERS & GEOLOGISTS, INC.-CHANGE ORDER FOR HOOPA VALLEY HIGH SCHOOL AND TRINITY VALLEY ELEMENTARY SCHOOL PHASE III

MSC (Watty/Wild) to approve the change order in the amount of \$16,500.00 to provide geophysical analysis for additional assessment of liquefaction potential.
(6-0)

7.11 PROPOSAL FROM KDI CONSULTANTS, INC. FOR DSA INSPECTION FOR TRINITY VALLEY ELEMENTARY AND HOOPA HIGH SCHOOL – PHASE II

MSC (George/Hillman) to approve the proposal in the amount of \$146,148.00 to complete the DSA required inspection of these two phase II projects.
(6-0)

7.12 IVS COMPUTER TECHNOLOGY QUOTE-TRINITY VALLEY ELEMENTARY SCHOOL ADMINISTRATION-PHASE II

MSC (Watty/Wild) to approve the quote in the amount of \$24,448.69 for the administration offices.
(6-0)

7.13 CALIFORNIA SAFETY COMPANY REVISED INVOICE-HOOPA VALLEY HIGH SCHOOL PORTABLES FIRE ALARM

MSC (Wild/George) to approve the revised invoice in the amount of \$6,004.99 for the portables.
(6-0)

7.14 ASBESTOS SCIENCE TECHNOLOGIES, INC. INVOICE FOR HOOPA VALLEY HIGH SCHOOL-PHASE 2 INCREMENT 2

MSC (Risling/Magee) to approve the invoice in the amount of \$2,290.00 for asbestos air sampling during the removal of ducting in the cafeteria.
(6-0)

7.15 ASBESTOS SCIENCE TECHNOLOGIES, INC. CHANGE ORDER FOR JACK NORTON ELEMENTARY SCHOOL

MSC (Magee/George) to approve the invoice in the amount of \$3,765.00 for onsite asbestos monitoring during administration flooring removal during sewer leak repair work.
(6-0)

7.16 METEOR CONNECTING THE DOTS PROPOSAL

MSC (George/Watty) to approve the proposal in the amount of \$42,000.00 for professional services to promote student collaboration for 21st Century Learning.

(6-0)

7.17 QUOTES FROM METEOR CONNECTING THE DOTS

MSC (Watty/Wild) to approve the quotes in the amount of \$363,219.41 for furniture etc for:

Hoop Valley High School	\$147,993.82	Incr. I, Phase II
Trinity Valley Elementary	\$39,754.99	Phase III
Orleans Elementary	\$5,290.54	Phase II
Hoop Valley High	\$108,295.39	Phase II, Incr. II
Orleans Elementary	\$61,884.67	Phase III

(6-0)

7.18 BIDS FOR PHASE II AND PHASE III GENERATORS

No action taken. The Board is asked to approve the bids in the amount of \$00.00 for generators for:

Hoop Valley High School	\$ _____	Trinity Valley Elementary	\$ _____
Orleans Elementary	\$ _____	Hoop Valley Elementary	\$ _____
Weitchpec Elementary	\$ _____	Jack Norton Elementary	\$ _____

7.19 MCCUEN CONSTRUCTION, INC. INVOICES-HOOPA VALLEY HIGH SCHOOL AND ORLEANS ELEMENTARY PORTABLES REPAIR WORK

No action taken. The Board is asked to approve the invoices for work completed on the emergency portables.

Hoop Valley High School	\$15,465.84	Orleans Elementary	\$7,402.41
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7.20 MCCUEN CONSTRUCTION, INC. INVOICES-HOOPA VALLEY HIGH SCHOOL AND ORLEANS ELEMENTARY PORTABLES REPAIR WORK

MSC (Magee/Wild) to approve the invoices for work completed on the emergency portables.

Hoop Valley High School	\$15,506.09	Orleans Elementary	\$7,362.16
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(6-0)

7.21 CALIFORNIA SAFETY COMPANY QUOTE-HOOPA VALLEY HIGH SCHOOL PORTABLES

MSC (George/Watty) to approve the quote in the amount of \$28,420.00 for video surveillance systems.

(6-0)

7.22 JOB DESCRIPTION/SCHOOL SAFETY OFFICER

MSC (Watty/Wild) to approve the new job description for a School Safety Officer.
(6-0)

7.23 MEMORANDUM OF UNDERSTANDING WITH IMPERIAL COUNTY OFFICE OF EDUCATION

MSC (Magee/Watty) to approve the MOU for the implementation of the Broadband Infrastructure Improvement Grant.
(6-0)

7.24 FIELD TRIP/JET BOAT TOUR

Motion denied (George/Magee) to approve the field trip for the Yurok III and IV language class students to tour villages on the Klamath River.
(0-6 Nay)

7.25 OUT OF STATE TRAVEL REQUEST

MSN (George/Wild) to approve the trip to Mesa, AZ for the 2nd Annual Teen and Young Parent National Conference sponsored by the Hoopa Valley TANF program.
(6-0)

7.26 REVISIONS TO BP 1312.3 UNIFORM COMPLAINT PROCEDURES

MSC (Wild/George) to approve the revisions to the Board Policy for second reading and final adoption.
(6-0)

7.27 SPECIFICATIONS OF THE ELECTION ORDER RESOLUTION #2017-08

No action taken. Will research with the Humboldt County Elections Office.

7.28 REQUEST FOR ALLOWANCE OF ATTENDANCE BECAUSE OF EMERGENCY CONDITIONS

MSC (George/Wild) to approve the request for the closure of Weitchpec Elementary School beginning on January 2, 2017 and continuing through the school year due to the presence of mold on the campus. A reopening date to be determined.
(6-0)

7.29 APPROVAL OF CONTRACTOR PREQUALIFICATION PROCESS

MSC (Watty/Wild) to approve a contractor prequalification process and authorization for Superintendent, or his designee, to draft, publish, and implement prequalification procedures.
(6-0)

ITEM NO. 8 NON ACTION/INFORMATION ITEMS

8.1 Performance Agreements for April

8.2 GRADUATION DATES AND TIMES

Captain John Continuation	Friday, June 16 @ 6:00 p.m. (Football Field)
Jack Norton Elementary	Monday, June 19 @ 6:00 p.m.
Orleans Elementary	Tuesday, June 20 @ 6:00 p.m.
Trinity Valley Elementary	Wednesday, June 21 @ 7:00 p.m.
Hoopla Elementary	Thursday, June 22 @ 7:00 p.m.
Hoopla Valley High School	Friday, June 23 @ 7:00 p.m. (Football Field)

ITEM NO. 9 CORRESPONDENCE

- 9.1** Letter from Humboldt County Office of Education-Certification of 2016-17 Second Interim Report
- 9.2** Response to the Humboldt County Planning & Building Department

ITEM NO. 10 MSC (George/Watty) to adjourn at 9:30 p.m.
(6-0)

Jon Ray, Superintendent
Klamath Trinity Joint Unified School District