

**KLAMATH TRINITY JOINT UNIFIED
SCHOOL DISTRICT**

MINUTES

**REGULAR MEETING
BOARD OF EDUCATION**

**DATE: April 11, 2017
DAY: Tuesday
TIME: 3:16 p.m.
LOCATION: Orleans Elementary School
PRESENT: Annelia Hillman, President; Darlene Magee, Laura Lee George, Lois Risling, Rob Wild
ABSENT: Betty Eichelberger and Kerry Watty
ADMINISTRATORS PRESENT: Jon Ray, Superintendent; Carmelita Hostler, Chief Business Official; Cathy Danel, Administrative Assistant to the Superintendent**

**OPEN SESSION
Meeting Called to Order
Flag Salute
Roll Call**

ITEM NO. 1 MSC (George/Wild) to move Item 7.1 after Item 7.3 and approve the agenda.
(5-0)

MEETING WITH THE INDIAN POLICIES AND PROCEDURES TASK FORCE

ITEM 1.1 **BOARD POLICY 0410.1/AMERICAN INDIAN POLICIES AND PROCEDURES
PROPOSED CHANGES**

MSC (Risling/George) to approve with amendments.
(4-0 Trustee Darlene Magee had left the room)

PUBLIC COMMENT ON CLOSED SESSION AGENDA

➤ None

ITEM NO. 2 **CLOSED SESSION**

**GOVERNMENT CODE SECTION 48900 & 48915: READMISSION
REQUEST-STUDENT EXPULSION MATTER – 1 matter**

Student #2017-04: The Board voted unanimously to revoke the suspension of the expulsion, expel student and refer to the Humboldt County Court and Community School.
(5-0)

With respect to every item of business discussed in closed session pursuant to Government Code Section 54957:

EMPLOYMENT OF PUBLIC EMPLOYEES: Government Code Section 54957

- To hire Chester O’Neal as a district wide School Psychologist
- To approve the leave of absence request from a certificated teacher at Hoopa Elementary School (5-0)
- Superintendent Evaluation
- Superintendent Contract

STIPENDS

- To hire Margaret Peters as the ASB Advisor at Hoopa Elementary School

VOLUNTEER COACHING

- To approve Chenone Blake as a volunteer Softball Coach at Hoopa Valley High School

All hires were approved by one motion. (5-0)

GOVERNMENT CODE SECTION 54957: Public Employee discipline, dismissal, release, non re-election, acceptance of the resignation of, or other action which otherwise affects the employment status of a public employee.

The Superintendent has released a probationary classified employee during the probation period.

GOVERNMENT CODE SECTION 54956.9 Conference with Legal Counsel – Anticipated Litigation: Under Government Code sections 54956.9(d)(2), the Klamath Trinity Joint Unified Board of Trustees hereby provides public notice that it may meet in Closed Session to decide whether there is significant exposure to litigation, and to consider and act in connection with matters for which there is a significant exposure to litigation. Under Government Code sections 54956.9, the Klamath Trinity Joint Unified Board of Trustees hereby provides public notice that it may meet in Closed Session to decide to initiate litigation and to consider and act in connection with litigation it has decided to initiate Conference with Legal Counsel – Anticipated Litigation: Significant exposure to Litigation.

Pending Litigation, Liability Claim, BCA claim against KTJUSD: The Board voted unanimously to deny the claim.

GOVERNMENT CODE SECTIONS 6549.1(d) AND 54957.6 CONFERENCE WITH LABOR NEGOTIATOR
Agency Negotiator: Jon Ray, Superintendent, Employee Organizations: Klamath Trinity Teachers Association (KTTA); California School Employees Association, Chapter 347 (CSEA); Unrepresented Employees.
CONFERENCE WITH DISTRICT NEGOTIATOR:

RETURN TO OPEN SESSION

6:17 p.m.

ITEM NO. 3 ANNOUNCEMENT OF ACTIONS TAKEN IN CLOSED SESSION WHICH ARE REQUIRED TO BE ANNOUNCED

ITEM NO. 4 PUBLIC COMMENT AND COMMUNICATION ON NON-AGENDAT ITEMS: TO INCLUDE INDIAN POLICIES AND PROCEDURES

- Gina from Meteor Education-introduction
- Teresa Cyr-Fish Fair

ITEM NO. 5 CONSENT AGENDA

MSC (Wild/George) to approve the consent agenda.
(5-0)

5.1 MINUTES OF PREVIOUS MEETING

Regular Meeting – March 21, 2017
Special Meeting – April 3, 2017

5.2 BILLS AND WARRANTS REPORT

Total for the month of February: \$9,196,074.10
Total for the month of March: \$1,893,030.31

5.3 FOURTH QUARTER WILLIAMS COMPLAINT REPORT

The Board approved the Williams Complaint Report for the first quarter. No complaints were filed.

5.4 OVERNIGHT FIELD TRIP

The Board approved the field trip for the Hoopa High Science Department to the Physics Science and Math Days at Great America on May 12, 2017.

The Board approved the field trip for the Hoopa High yearbook and digital phone classes to attend the Academy of Sciences & Natural History museum in San Francisco on May 17-18.

The Board approved Hoopa Elementary School's 8th grade class trip date change from May 30-June 2 to May 15- May 18.

5.5 OUT OF STATE FIELD TRIP

The Board approved the 15th Annual Salmon Relay Run field trip to Klamath Falls, Oregon on May 26-29, 2017.

The Board approved the out of state travel request for Dustin Rossman to attend Time to Teach training in Las Vegas on April 26-30.

ITEM NO. 6 DISTRICT REPORTS

- 6.1** Board Presentation-Mid-Klamath Watershed Council

- 6.2 Hoopa Elementary History Day Presentation-McKenna Stephens and Danielle Frank performed their History Day presentation that they will be presenting at the History Day competition in Sacramento.
- 6.3 Indian Education Director's Report-No report.
- 6.4 Construction Update-Phase III-Weitchpec Elementary has been gutted but saved bathrooms. Construction on Orleans & Weitchpec may start in May. Working on the bid for the generator building at Jack Norton generator. Reported the drill at Hoopa High was only able to do down 13 feet, but have to go 50 feet. Hoopa Elementary drain spouts by the Learning Center have to be redone. Just received the redesign for the Hoopa High Admin building and bids should be in today. The Band room has to be torn down. Abatement at Trinity Valley is happening now.
- 6.5 Student Board Member Report-No report
- 6.6 Special Education Report-No report
- 6.7 Hoopa Elementary School Report-Deferred to the student presentation.
- 6.8 Captain John Continuation School Report-Report was handed out.
- 6.9 Hoopa Valley High School Report-Reported attending the Apple Conference in Dallas and spent 3 days with Apple administration. Students are doing video casts, one student has finished his 2nd E Book. Issues are coming up with students taking care of the iPads.
- 6.10 Trinity Valley Elementary School Report-Three classes moved into the new classrooms and moved the library into a classroom and will be moving into the office tomorrow. Students are excited. Discipline has been taking a lot of time, working with other ways to address the discipline difficulties.
- 6.11 Orleans and Jack Norton School Reports-Orleans is grateful for all of the programs that are offered in their community for students. The Jack Norton generator is all cleaned up and Tom Horn has done an good job keeping it running. Colby Smart was present for some professional development.
- 6.12 Employee Group Reports-Looking forward to negotiations on April 24th.

ITEM NO. 7 ITEMS FOR BOARD ACTION

7.2 PUBLIC HEARING-RATIFICATION OF AGREEMENT WITH ADMINSTRATIVE & CLASSIFIED CONFIDENTIAL/MANGEMENT STAFF

Opening of public hearing: 7:17 p.m.

Comment period: None

Closing of public hearing: 7:18 p.m.

7.3 PUBLIC DISCLOSURE AND RATIFICATION OF COLLECTIVE BARGAINING AGREEMENT-ADMINISTRATIVE & CLASSIFIED CONFIDENTIAL/MANAGEMENT

MSC (Wild/George) to approve a 2% raise and to raise the health and welfare cap to \$1,220.00 for the Administrative, Classified Management and Confidential employees, retroactive to July 1, 2016.

(5-0)

7.1 SUPERINTENDENT CONTRACT

MSC (George/Wild) to approve the Employment Contract between the District and Mr. Ray that is recommended for our adoption begins on July 1, 2017 and ends on June 30, 2020. The contract sets Mr. Ray's compensation at \$139,320.88 per year for the first year and includes a 3% per year increase each year thereafter. Mr. Ray will receive the same health and welfare benefits as other certificated employees. He will receive a \$200 per month stipend for professional association fees and technology. He will also receive up to 20 days of vacation annually and may choose to be paid up to 5 vacation days each quarter. Finally, he will receive 12 sick days per year.
(5-0)

7.4 MEMORANDUM OF UNDERSTANDING WITH IMPERIAL COUNTY OFFICE OF EDUCATION

MSC (Wild/Magee) to approve the MOU with Imperial County Office of Education regarding implementation of the Broadband Infrastructure Improvement Grant Program.
(5-0)

7.5 QUOTE FROM METEOR CONNECTING THE DOTS-WEITCHPEC ELEMENTARY SCHOOL

MSC (Magee/Risling) approved the quote in the amount of \$37,606.72 for furniture for the new classrooms.
(5-0)

7.6 PURCHASE OF CHARIOT AUTO SCRUBBERS FOR THE CUSTODIAL DEPARTMENT

MSC (Wild/Magee) to approved purchasing two Chariot auto scrubbers in the amount of \$22,116.19 for Trinity Valley & Orleans Elementary Schools.
(5-0)

7.7 MEMORANDUM OF UNDERSTANDING BETWEEN KTJUSD AND BURNT RANCH ELEMENTARY SCHOOL

MSC (Wild/George) approved the MOU to establish a working relationship regarding issues arising from the condition of various facilities at Burnt Ranch Elementary School.
(5-0)

7.8 MEMORANDUM OF UNDERSTANDING BETWEEN KTJUSD AND MOUNTAIN VALLEY UNIFIED SCHOOL DISTRICT

MSC (George/Magee) approved the MOU to establish a working relationship regarding issues arising from the condition of various facilities at Mountain Valley Unified School District.
(5-0)

7.9 BUS DRIVER JOB DESCRIPTION-REVISIONS

MSC (Risling/Magee) approved the revisions to the Bus Driver job description and added language to include passage of the fingerprint clearance and drug testing required.
(5-0)

7.10 MCCUEN CONSTRUCTION, INC. CHANGE ORDERS FOR HOOPA VALLEY ELEMENTARY SCHOOL-PHASE 2

MSC (Wild/Hillman) approved the change orders in the amount of \$8,882.20.
(5-0)

7.11 MCCUEN CONSTRUCTION, INC. CHANGE ORDERS FOR HOOPA VALLEY SITE PROJECT-PHASE 2

MSC (Magee/Risling) approved the change orders in the amount of \$49,422.24.
(5-0)

7.12 MCCUEN CONSTRUCTION, INC. CHANGE ORDERS FOR HOOPA VALLEY HIGH SCHOOL-PHASE 2 INCREMENT 2

MSC (George/Wild) approved the change orders in the amount of \$37,789.08.
(5-0)

7.13 MCCUEN CONSTRUCTION, INC. CHANGE ORDERS FOR JACK NORTON ELEMENTARY SCHOOL-PHASE 2

MSC (Magee/Risling) approved the change orders in the amount of \$8,384.32.
(5-0)

7.14 MCCUEN CONSTRUCTION, INC. CREDIT FOR ORLEANS ELEMENTARY SCHOOL-PHASE 2

MSC (George/Wild) approved the credit in the amount of **\$197,989.37**.
(5-0)

7.15 MCCUEN CONSTRUCTION, INC. CHANGE ORDERS FOR TRINITY VALLEY ELEMENTARY SCHOOL-PHASE 2 INCREMENT 1

MSC (Risling/Wild) approved the change orders in the amount of \$13,720.99.
(5-0)

7.16 MCCUEN CONSTRUCTION, INC. CHANGE ORDERS FOR TRINITY VALLEY ELEMENTARY SCHOOL-PHASE 2 INCREMENT 2

MSC (Magee/George) approved the change orders in the amount of \$117,489.91.
(5-0)

7.17 QUOTE FROM NORTHSTATE BLINDS AND DRAPERIES PROPOSAL FOR TRINITY VALLEY ELEMENTARY SCHOOL-PHASE 2 INCREMENT 2

MSC (Wild/Hillman) approved the quote for window coverings in the amount of \$1,520.00 for in the administration building.
(5-0)

7.18 ASBESTOS SCIENCE TECHNOLOGIES, INC. INVOICE FOR TRINITY VALLEY ELEMENTARY SCHOOL-PHASE 2 INCREMENT 2

MSC (Magee/George) approved the invoice in the amount of \$5,785.91 for asbestos removal and sampling.
(5-0)

7.19 WIKE RESTORATION CHANGE ORDERS FOR TRINITY VALLEY ELEMENTARY SCHOOL-PHASE 2

MSC (Risling/Wild) approved the change orders in the amount of \$196,391.60 for the removal of lead, concrete and asbestos.
(5-0)

7.20 WIKE RESTORATION CHANGE ORDERS FOR HOOPA VALLEY HIGH SCHOOL-PHASE 1 INCREMENT 1, GYM WINDOWS

MSC (George/Magee) approved the change orders in the amount of \$59,181.60 for lead abatement of the gym windows.
(5-0)

7.21 WIKE RESTORATION CHANGE ORDERS FOR HOOPA VALLEY HIGH SCHOOL-PHASE 2 INCREMENT 1 CAFETERIA/KITCHEN

MSC (Wild/George) approved the change orders in the amount of \$135,555.26 for the abatement of the cafeteria and kitchen.
(5-0)

7.22 WIKE RESTORATION CHANGE ORDERS FOR HOOPA VALLEY HIGH SCHOOL-PHASE 2 INCREMENT 2-ADMINISTRATION AND CLASSROOM BUILDINGS

MSC (Risling/Magee) approved the change orders in the amount of \$123,634.38 for the abatement of the administration offices and classrooms.
(5-0)

7.23 WIKE RESTORATION CHANGE ORDERS FOR JACK NORTON ELEMENTARY SCHOOL-PHASE 2

MSC (Magee/Wild) approved the change orders in the amount of \$44,734.45 for abatement. (5-0)

**7.24 WORLD TELECOM & SURVEILLANCE INC.-DATA CHANGE ORDER INVOICES
PHASE 2 PROJECTS**

MSC (Wild/Hillman) the Board approved the following invoices for data change orders:
Hoopa Elementary School \$3,432.36 Orleans Elementary School \$382.50
Trinity Valley Elementary School \$18,693.64 Trinity Valley Elementary School \$285.00
Trinity Valley Elementary School \$7,997.58
TOTAL: \$30,791.08
(5-0)

**7.25 WORLD TELECOM & SURVEILLANCE INC. CHANGE ORDERS
PHASE 1 & PHASE 2 PROJECTS**

MSc (Magee/George) approved the invoices for intercom clocks and clock bells for:
Jack Norton Elementary School \$1,363.88 for clock bell
Hoopa Valley High School \$1,118.33 for exterior speaker
TOTAL: \$2,482.21
(5-0)

**7.26 WORLD TELECOM & SURVEILLANCE INC-TRINITY VALLEY ELEMENTARY
SCHOOL-PHASE 2 INCREMENT 2**

MSC (George/Magee) approved the quote in the amount of \$7,997.58 for AiPhone Intercom, MDF racks and trays.
(5-0)

7.27 NON APPROVED ITEMS

MSC (Risling/George) approved a performance agreement for the Science Fair Coordinator and expenditure order, totaling \$956.42 that were not pre-approved at the District level but at was approved at the site level.
(5-0)

7.28 NON APPROVED ITEMS

MSC (George/Wild) to approve two invoices from Continental Athletic Supply for football helmet and shoulder pad certification totaling \$9,125.12 that were not pre-approved at the District level. One invoice was from the prior year with another invoice from the present year.
(5-0)

7.29 REVISIONS TO BP/AR UNIFORM COMPLAINT PROCEDURES

No action taken. Will present at the May meeting.

ITEM NO. 8 NON ACTION/INFORMATION ITEMS

8.1 Performance Agreements for March

ITEM NO. 9 **CORRESPONDENCE**

9.1 Letter from the California Department of General Services

ITEM NO. 9 **CORRESPONDENCE**

ITEM NO. 10 MSC (George/Magee) to adjourn at 8:23 p.m.
(5-0)

Jon Ray, Superintendent
Klamath Trinity Joint Unified School District