

**KLAMATH TRINITY JOINT UNIFIED
SCHOOL DISTRICT**

MINUTES

**REGULAR MEETING
BOARD OF EDUCATION**

**DATE: March 21, 2017
DAY: Tuesday
TIME: 3:11 p.m.
LOCATION: District Office Conference Room
PRESENT: Annelia Hillman, President; Kerry Watty, Clerk; Darlene Magee, Laura Lee George
ABSENT: Betty Eichelberger, Rob Wild, Lois Risling
ADMINISTRATORS PRESENT: Jon Ray, Superintendent; Carmelita Hostler, Chief Business Official; Cathy Danel, Administrative Assistant to the Superintendent**

OPEN SESSION

**Meeting Called to Order
Flag Salute
Roll Call**

ITEM NO. 1 MSC (Watty/George) to approve the agenda as presented.
(4-0)

PUBLIC COMMENT ON CLOSED SESSION AGENDA

➤ None

ITEM NO. 2 CLOSED SESSION

**GOVERNMENT CODE SECTION 48900 & 48915: READMISSION
REQUEST-STUDENT EXPULSION MATTER – 3 matters**

Student # 2017-03: The Board voted unanimously to expel and refer to the Humboldt County Court and Community School

Student #2017-04: The Board voted unanimously to expel and to suspend the expulsion with certain criteria and for the student and parent to meet with the Principal & Superintendent before being readmitted into school on Monday.

Student #2017-05: The Board voted unanimously to expel and to suspend the expulsion with certain criteria and for the student and parent to meet with the Principal & Superintendent before being readmitted into school on Monday.

With respect to every item of business discussed in closed session pursuant to Government Code Section 54957:

EMPLOYMENT OF PUBLIC EMPLOYEES: Government Code Section 54957

- Instructional Assistant/Severely Handicapped Aide/Classified/Orleans Elementary School-No action
- To hire Robin Stevenson as an Instructional Assistant/Special Needs Aide at Hoopa Elementary School
- Speech and Language Assistant/Classified/Hoopa Elementary School-No action
- Superintendent Contract

STIPENDS

- To hire Daisy Carlson as the 8th Grade Class Advisor at Jack Norton Elementary School
- To hire Jess McLaughlin as the 7th Grade Boys Basketball Boys Basketball Coach at Hoopa Elementary School
- To hire Jon Michael Robinson as the JV Baseball Coach at Hoopa Valley High School

All hires were approved by one motion. (4-0)

GOVERNMENT CODE SECTION 54957: Public Employee discipline, dismissal, release, non re-election, acceptance of the resignation of, or other action which otherwise affects the employment status of a public employee.

In the closed session, the Board by unanimous vote authorized scheduling a hearing for employee #25.

GOVERNMENT CODE SECTION 54956.9 Conference with Legal Counsel – Anticipated Litigation: Under Government Code sections 54956.9(d)(2), the Klamath Trinity Joint Unified Board of Trustees hereby provides public notice that it may meet in Closed Session to decide whether there is significant exposure to litigation, and to consider and act in connection with matters for which there is a significant exposure to litigation. Under Government Code sections 54956.9, the Klamath Trinity Joint Unified Board of Trustees hereby provides public notice that it may meet in Closed Session to decide to initiate litigation and to consider and act in connection with litigation it has decided to initiate Conference with Legal Counsel – Anticipated Litigation: Significant exposure to Litigation.

GOVERNMENT CODE SECTIONS 6549.1(d) AND 54957.6 CONFERENCE WITH LABOR NEGOTIATOR
Agency Negotiator: Jon Ray, Superintendent, Employee Organizations: Klamath Trinity Teachers Association (KTTA); California School Employees Association, Chapter 347 (CSEA); Unrepresented Employees.
CONFERENCE WITH DISTRICT NEGOTIATOR:

RETURN TO OPEN SESSION

6:10 p.m.

ITEM NO. 3 ANNOUNCEMENT OF ACTIONS TAKEN IN CLOSED SESSION WHICH ARE REQUIRED TO BE ANNOUNCED

ITEM NO. 4 PUBLIC COMMENT AND COMMUNICATION ON NON-AGENDAT ITEMS: TO INCLUDE INDIAN POLICIES AND PROCEDURES

- No Comments

ITEM NO. 5 CONSENT AGENDA

MSC (George/Watty) to remove Item 5.4 from the consent agenda and consider item separately.
(4-0)

5.1 MINUTES OF PREVIOUS MEETING

Regular Meeting – February 14, 2017

5.2 BILLS AND WARRANTS REPORT

Total for the month of February: No report

5.3 OUT OF STATE TRAVEL

The Board approved the travel request for the Hoopa High track and field team to travel to Brookings, Oregon on April 8, 2017.

The Board approved the travel request for five students to attend a hearing on the Liquid Natural Gas pipeline in Klamath Falls, Oregon on March 24, 2017.

5.4 OVERNIGHT FIELD TRIP REQUEST

MSC (George/Watty) to approve.
(4-0)

The Board approved the annual Hoopa High School Honor Choir trip to the Bay Area, April 28-30, 2017.

The Board approved the request from the 6th grade classes at Hoopa Elementary School to Wolf Creek Environmental Camp from April 26-28, 2017.

The Board approved the request from Orleans Elementary School's 4th – 8th grade students to attend the Battle of the Books at HCOE on April 14th.

5.5 ACCEPTANCE OF THE TURNAROUND ARTS GRANT

The Board approved accepting the grant award in the amount of \$9,998.50.

ITEM NO. 6 DISTRICT REPORTS

- 6.1** North Coast Arts Integration Project Presentation: Bill Funkhouser & Heather Gaeira shared a power point presentation.
- 6.2** Indian Education Director's Report: Shared information about parent and staff surveys regarding the school discipline policy. More meetings of the discipline committee are scheduled for the month of April. The high school and junior high classes are using the Indian Land Tenure curriculum. Additional funds from Title VI have been allocated for field trips, supplies, settle up incentive etc. Margo announced she has been appointed to be an Instructional Materials Reviewer

for the 2017 History/Social Science adoption and will be in training in Sacramento from April 25-28 and in deliberation session on July 25.

- 6.3 Construction Update: Kevin Nolen reported Orleans and Jack Norton have wrapped up construction on the inside and waiting for good weather. Advertising now for the generator building at Jack Norton. Reported PG&E is to begin pole placement on April 1st for the school road and should have power by the end of summer. Hoopa Elementary is close to finalizing Phase II. Hoopa High had to re-design due to the prior architect design. Trinity Valley Phase II is on schedule. Parking lot is not paved but will open some of it next week to be used. DSA accepted some projects for Phase III and Jon is working to expedite. Geo Tech drillers are on site and reported the drill at Trinity Valley stopped at 13 ft. but need to go to 35 ft.
- 6.4 Student Board Member Report: Reported the Winter Ball was a lot of fun with a DJ, photo booth, etc. Intern working with the students in leadership class to develop leadership skills. Invited the Board to attend some home softball games.
- 6.5 Special Education Report: Craig Kimball shared a lot of students have been identified with having behavior issues. Collaborating with staff members to help create a response team to help students with behavior issues.
- 6.6 Hoopa Elementary School Report: Announced some students will be at the Orleans Board meeting for their History Day presentation. Benny Griggs and Wes Crawford and two students attended the Sources of Strength Training. A community meeting on Mental Health, Drugs and Alcohol was held and was highly attended. Held grade level meetings for teachers to go over the MAP scores.
- 6.7 Captain John Continuation School Report: Reported students receiving Special Ed. Resource services once a week and 12 kids from Hoopa High are attending credit recovery classes at Captain John. Reported 3 students that are currently homeless and need clothes, supplies, etc. Michael Sonn, counseling intern through HCOE, has started holding counseling sessions this week. Planning on attending the Success in Both Worlds conference this week at McKinleyville High School. Undefeated basketball season this year and will be going into the championships next week.
- 6.8 Hoopa Valley High School Report: Reported on the WASC report and shared that Jon felt really good about it. Some recommendations were to focus more on positive things and the incredible staff that works together through a difficult situation.
- 6.9 Trinity Valley Elementary School Report: Staff is excited to move into the new classrooms and administration building. Had a positive staff meeting this month and they are working on goals and dreams, reviewing test scores.
- 6.10 Orleans and Jack Norton School Reports: Reported two students were awarded 1st place at the History Day Fair at HSU and will be going to the State Championship. Another student won a \$50 gift certificate for focusing on local history regarding Captain John. Held an anti-bullying march at Orleans last Friday, held a Dr. Seuss Day. MAP test scores are up and one student met the 50% increase goal.
- 6.11 Employee Group Reports-None

ITEM NO. 7 ITEMS FOR BOARD ACTION

7.1 TEACHER HOUSING ACT OF 2016

The Board discussed the possibilities of purchasing housing for newly hired and current staff members. The Board further directed the Superintendent to investigate this further, specifically looking for funding

7.2 DISTRICT CERTIFICATION OF SECOND INTERIM BUDGET REPORT

MSC (George/Magee) to certify the second interim budget report as positive.
(4-0)

7.3 MCCUEN CONSTRUCTION, INC. CHANGE ORDERS FOR HOOPA VALLEY ELEMENTARY SCHOOL-PHASE II

MSC (Watty/George) to approve the change orders in the amount of \$12,653.14
(4-0)

7.4 MCCUEN CONSTRUCTION, INC. CHANGE ORDERS FOR HOOPA VALLEY HIGH SCHOOL-PHASE II, INCREMENT I

MSC (Magee/George) to approve the change orders in the amount of \$69,084.62.
(4-0)

7.5 MCCUEN CONSTRUCTION, INC. CHANGE ORDERS FOR HOOPA VALLEY HIGH SCHOOL-PHASE II, INCREMENT II

MSC (Watty/Magee) to approve the change orders in the amount of \$37,571.03.
(4-0)

7.6 MCCUEN CONSTRUCTION, INC. CHANGE ORDERS FOR JACK NORTON ELEMENTARY SCHOOL-PHASE II

MSC (Magee/George) to approve the change orders in the amount of \$12,152.49.
(4-0)

7.7 MCCUEN CONSTRUCTION, INC. CHANGE ORDERS FOR ORLEANS ELEMENTARY SCHOOL-PHASE II

MSC (Watty/Hillman) to approve the change orders in the amount of \$38,020.91.
(4-0)

7.8 MCCUEN CONSTRUCTION, INC. CHANGE ORDERS FOR TRINITY VALLEY ELEMENTARY SCHOOL-PHASE II, INCREMENT II

MSC (Magee/George) to approve the change orders in the amount of \$104,755.94
(4-0)

7.9 MCCUEN CONSTRUCTION, INC. CHANGE ORDERS FOR TRINITY VALLEY ELEMENTARY SCHOOL-INCREMENT I, PHASE II

MSC (Watty/Magee) to approve the change orders in the amount of \$14,131.74.
(4-0)

7.10 FRONTIER CONSULTING ENGINEERS, INC-PHASE II

MSC (George/Watty) to approve the invoices in the amount of \$9,187.50 for Phase II work at:
Hoopa Valley High School = \$8,627.50 Hoopa Valley Elem. School = \$400.00
Trinity Valley Elem. School = \$160.00
(4-0)

7.11 PACE ENGINEERING, INC - PHASE II

MSC (Watty/Magee) to approve the invoices in the amount of \$12,864.25 for Phase II work at:
Hoopa Valley High School = \$10,465.75
Hoopa Valley Elem. School = \$1,901.25
Orleans Elem. School = \$497.25
(4-0)

7.12 POINT 2 STRUCTURAL ENGINEERS INC. INVOICES – PHASE II

MSC (George/Hillman) to approve the invoices in the amount of \$9,595.00 for:
Hoopa Valley High School = \$7,135.00 Trinity Valley Elem. School = \$1,630.00
Orleans Elem. School = \$830.00
(4-0)

7.13 TRINITY VALLEY CONSULTING ENGINEERS, INC. INVOICES – PHASE II

MSC (Watty/Magee) to approve the invoices in the amount of \$9,583.75 for:
Trinity Valley Elem. School = \$7,083.75 Hoopa Valley High School = \$2,500.00
(4-0)

7.14 QUOTE FROM NORTHSTATE BLINDS AND DRAPERIES-PHASE II

MSC (Magee/George) to approve the quote for window coverings in the amount of \$5,044.00 for:
Trinity Valley Elementary School=\$2,233.00 Orleans Elementary School=\$2,241.00
Hoopa Elementary School=180.00
(4-0)

7.15 RALPH HAGEDORN (DSA INSPECTION) PURCHASE ORDER INCREASE – PHASE II

MSC (Watty/George) to approve the increase of \$27,300.00 to the current purchase order.
(4-0)

7.16 AGREEMENT FOR ARCHITECTURAL SERVICES WITH PBK ARCHITECTS, INC. – PHASE II

MSC (Watty/George) to approve the agreement in the amount of \$850,000.00 with PBK Architects, Inc. for Phase II projects.
(4-0)

7.17 PURCHASE APPROVAL FOR TWO CHILLERS FOR HOOPA HIGH AND HOOPA ELEMENTARY SCHOOLS-PHASE III

MSC (George/Watty) to grant approval to purchase a 150 ton Chiller for Hoopa High and a 40 ton Chiller for Hoopa Elementary.
Hoopa High School 150 ton Chiller-cost not to exceed \$2,000/ton=\$300,000.00
Hoopa Elementary 40 ton Chiller-cost not to exceed \$2,000/ton-\$80,000.00
(4-0)

7.18 SCHOOL PSYCHOLOGIST HIRE FOR THE 2017-2018 SCHOOL YEAR

MSC (Watty/George) to approve the hiring of one School Psychologist next year to assist with the current and increasing need for Special Education initial and triennial assessments.
(4-0)

7.19 EMPLOYEE TRAVEL REIMBURSEMENT REQUEST

MSC (Watty/Hillman) to approve the employee reimbursement request for two Hoopa High employees for expenses incurred due to delayed flights to and from the Apple Conference. The reimbursements will not exceed \$250 per person.
(4-0)

7.20 INTERDISTRICT ATTENDANCE AGREEMENT

MSC (George/Watty) to approve the county wide Inter-district Attendance Agreement.
(4-0)

7.21 RESOLUTION #2017-07/RETIREMENT INCENTIVE

MSC (George/Hillman) to approve the resolution to negotiate a retirement incentive through the Public Agency Retirement System (PARS). The incentive will include Certificated Non-management, Classified, and Classified Management/Confidential. The incentive for the Certificated non-management and Classified allows 85% of final pay for 4 or more retirees and 70% for 3 or less retirees. The incentive for Classified Management/Confidential allows 85% for 2 or more retirees or 70% for 1 retiree.
(4-0)

7.22 REQUEST FOR ALLOWANCE OF ATTENDANCE BECAUSE OF EMERGENCY CONDITIONS

MSC (George/Watty) to approve the request for allowance of attendance for Jack Norton Elementary School on February 9, 2017 due to the a rock slide covering both lanes of traffic on State Highway 169, resulting in the closure of the highway.

(4-0)

7.23 REQUEST FOR ALLOWANCE OF ATTENDANCE BECAUSE OF EMERGENCY CONDITIONS

MSC (Watty/George) to approve the request for allowance of attendance for all schools on March 6, 2017 due to the a due to a snowstorm that resulted in the loss of electricity in the Hoopa, Weitchpec, and Orleans areas.

(4-0)

7.24 SUPERINTENDENT CONTRACT

MSC (George/Watty) to hold a special meeting when all Board members will be present.

(4-0)

7.25 BOARD POLICY 0410.1/AMERICAN INDIAN POLICIES AND PROCEDURES PROPOSED CHANGES

No action. Will present at the next regular meeting.

7.26 ADMINISTRATIVE REGULATION 6143/COURSES OF STUDY-PROPOSED CHANGES

MSC (George/Watty) to approve the proposed changes for second reading and final adoption.

(4-0)

7.27 BOARD POLICY 5131.62/TOBACCO-PROPOSED CHANGES

MSC (Watty/Hillman) to approve the proposed changes for second reading and final adoption.

(4-0)

7.28 2017-2018 SCHOOL CALENDAR

MSC (George/Watty) to approve option D for the 2017-2018 school calendar. The first day of school will be August 29 and the last day will be June 15, 2018.

(4-0)

7.29 CORRECTIVE ACTION: 2015-2016 AUDIT FINDINGS AND RECOMMENDATIONS

MSC (George/Watty) to approve the corrective actions to resolve the audit findings for the 2015-2016 audit.

(4-0)

7.30 EDUCATOR EFFECTIVENESS FUNDING PLAN

MSC (George/Hillman) to approve the funding plan through fiscal years 2017-18 for purposes of enhancing the effectiveness of teachers and administrators.
(4-0)

7.31 PUBLIC HEARING-SUNSHINE PROPOSAL FOR 2017-2018

Opening of public hearing: 8:44 p.m.
Comment period: No comments
Closing of public hearing: 8:45 p.m.

7.32 KTTA CONTRACT SUNSHINE PROPOSAL FOR 2017-2018

MSC (George/Watty) to approve the sunshine proposal from the Klamath Trinity Teachers Association for the 2017-2018 school year.
(4-0)

7.33 PUBLIC HEARING-CONTRACT AGREEMENT BETWEEN KTJUSD AND KTTA FOR 2016-17

Opening of public hearing: 8:49 p.m.
Comment period: None
Closing of public hearing: 8:50 p.m.

7.34 CONTRACT AGREEMENT FOR 2016-17 BETWEEN KTJUSD AND THE KLAMATH TRINITY TEACHERS ASSOCIATION

MSC (Watty/George) to approve the agreed upon changes to the KTTA contract.
(4-0)

7.35 HOOPA ELEMENTARY SCHOOL STUDENT ACADEMY

MSC (Watty/Hillman) to approve the pilot program for a student academy at Hoopa Elementary School.
(4-0)

7.36 JASON BAUGH/SHN (DSA INSPECTION) PURCHASE ORDER INCREASE – PHASE II

MSC (George/Watty) to approve the increase of \$85,000 to the current Purchase Order, #170129.
(4-0)

7.37 CASTINO RESTAURANT EQUIPMENT & SUPPLY PHASE I & II EQUIPMENT

MSC (Watty/George) to approve the proposals for refrigerators, ice-makers, can-openers, and freezers in the amount of \$39,617.57 for:
Trinity Valley Elem School (Ph II) =\$7,039.26
Orleans Elementary School (Ph II) =\$6,988.88

Hoopla Elementary School (Ph I) =\$12,857.88
Hoopla High School Gym (Ph I) = 6,403.80
Jack Norton Elementary School (Ph II) = \$6,327.75
(4-0)

ITEM NO. 8 NON ACTION/INFORMATION ITEMS

8.1 Performance Agreements for February

ITEM NO. 9 CORRESPONDENCE

ITEM NO. 10 MSC (George/Hillman) to adjourn at 9:08 p.m.
(4-0)

Jon Ray, Superintendent
Klamath Trinity Joint Unified School District