

**KLAMATH TRINITY JOINT UNIFIED  
SCHOOL DISTRICT**

**MINUTES**

**REGULAR MEETING  
BOARD OF EDUCATION**

**DATE: February 14, 2017  
DAY: Tuesday  
TIME: 5:00 p.m.  
LOCATION: District Office Conference Room  
PRESENT: Annelia Hillman, President; Lois  
Risling, Kerry Watty, Clerk; Darlene Magee,  
Laura Lee George, Rob Wild  
ABSENT: Betty Eichelberger  
ADMINISTRATORS PRESENT: Jon Ray,  
Superintendent; Carmelita Hostler, Chief  
Business Official; Cathy Danel, Administrative  
Assistant to the Superintendent**

**OPEN SESSION**

**Meeting Called to Order  
Flag Salute  
Roll Call**

**ITEM NO. 1** MSC (Wild/Watty) to approve the agenda as presented.  
(6-0)

**PUBLIC COMMENT ON CLOSED SESSION AGENDA**

- Margo Robbins-Superintendent's Contract

**ITEM NO. 2 CLOSED SESSION**

**With respect to every item of business discussed in closed session pursuant to Government Code Section 54957:**

**EMPLOYMENT OF PUBLIC EMPLOYEES: Government Code Section 54957**

- To approve hiring Derek Schuchman-Baldy and Daniel Ryles, Jr. as School Site Computer Technicians, district wide.
- To hire Alysha Campbell as a Literacy Paraprofessional at Orleans Elementary School.
- To hire Eugene Gist as a Custodian for the Hoopa sites.
- To hire Antone Aubrey III as a Bus Driver/Custodian.
- To hire Michele Bradberry as a Grounds Supervisor at Hoopa Elementary School.
- To approve the transfer for Casey O'Neill to Behavior Support Assistant at Hoopa Elementary School.
- Superintendent Contract

**STIPENDS**

- To hire Tyler Mitchell as the Baseball Coach at Hoopa Valley High School.
- To hire William Hostler as the Softball Coach at Hoopa Valley High School.
- To hire Floyd Billings III as the JV Softball Coach at Hoopa Valley High School.
- To hire Sunshine Jackson as the 8<sup>th</sup> Grade Class Advisor at Hoopa Elementary School.
- To hire Alanna Nulph as the Asst. Track Coach at Hoopa Valley High School.
- To hire Bradley Johnson as the Boys Golf Coach at Hoopa Valley High School.

*All hires were approved by one motion. (5-1 Recuse/George)*

**GOVERNMENT CODE SECTION 54957:** Public Employee discipline, dismissal, release, non re-election, acceptance of the resignation of, or other action which otherwise affects the employment status of a public employee.

GOVERNMENT CODE SECTION 54956.9 Conference with Legal Counsel – Anticipated Litigation: Under Government Code sections 54956.9(d)(2), the Klamath Trinity Joint Unified Board of Trustees hereby provides public notice that it may meet in Closed Session to decide whether there is significant exposure to litigation, and to consider and act in connection with matters for which there is a significant exposure to litigation. Under Government Code sections 54956.9, the Klamath Trinity Joint Unified Board of Trustees hereby provides public notice that it may meet in Closed Session to decide to initiate litigation and to consider and act in connection with litigation it has decided to initiate Conference with Legal Counsel – Anticipated Litigation: Significant exposure to Litigation.

GOVERNMENT CODE SECTIONS 6549.1(d) AND 54957.6 CONFERENCE WITH LABOR NEGOTIATOR  
Agency Negotiator: Jon Ray, Superintendent, Employee Organizations: Klamath Trinity Teachers Association (KTTA); California School Employees Association, Chapter 347 (CSEA); Unrepresented Employees.  
CONFERENCE WITH DISTRICT NEGOTIATOR:

**RETURN TO OPEN SESSION**

**6:45 p.m.**

**ITEM NO. 3     ANNOUNCEMENT OF ACTIONS TAKEN IN CLOSED SESSION WHICH ARE REQUIRED TO BE ANNOUNCED**

**ITEM NO. 4     PUBLIC COMMENT AND COMMUNICATION ON NON-AGENDAT ITEMS: TO INCLUDE INDIAN POLICIES AND PROCEDURES**

- Joe Hostler, Yurok Tribe-Jack Norton Generator

MSC (Risling/Watty) to move items 7.1 and 7.2 before Item 5.  
(6-0)

**ITEM NO. 5     CONSENT AGENDA**

MSC (George/Wild) to approve the agenda as presented.  
(6-0)

**5.1 MINUTES OF PREVIOUS MEETING**

Regular Meeting – January 17, 2016

**5.2 BILLS AND WARRANTS REPORT**

Total for the month of January: \$6,409,176.33

**5.3 SCHOOL SITE PLAN UPDATES FOR JACK NORTON ELEMENTARY, ORLEANS AND HOOPA ELEMENTARY SCHOOLS**

**ITEM NO. 6 DISTRICT REPORTS**

- 6.1 North Coast Arts Integration Project Presentation: Bill Funkhouser & Heather Gaeira shared a powerpoint presentation.
- 6.2 Indian Education Director's Report: Reported holding three meetings with the district wide discipline policy committee with very poor attendance. Announced an Indian Education parent meeting tomorrow to approve the budget. The IPP says that the Board will meet with the task force, hopefully in April to discuss the IPP recommendations.
- 6.3 Construction Update-Reported on the progress of the construction projects district wide. Close to finishing Phase II at Hoopa Elementary School.
- 6.4 Student Board Member Report: No Report
- 6.5 Special Education Report: No report
- 6.6 Hoopa Elementary School Report: Reported one student will be attending the Geography Bee. Shared the results of the Drug and Alcohol Use Among Hoopa Valley Elementary School 7<sup>th</sup>-8<sup>th</sup> Graders from a survey in early fall by Colorado State University.
- 6.7 Captain John Continuation School Report: No report.
- 6.8 Hoopa Valley High School Report: No Report
- 6.9 Trinity Valley Elementary School Report: Reported that staff and parents are seeing positive changes in the culture of the school as in kids treating each other differently. The PTO has been very active in the school. The lower grades are very close to moving into the new classrooms.
- 6.10 Orleans and Jack Norton School Reports: No Report
- 6.11 Employee Group Reports-None

**ITEM NO. 7 ITEMS FOR BOARD ACTION**

**7.1 2015-2016 FINAL AUDIT**

MSC (Watty/Magee) to review and accept the final audit report for the 2015-2016 school year. (6-0)

**7.2 2015-2016 PERFORMANCE AUDIT-MEASURE H BUILDING FUND**

MSC (Watty/George) to approve hiring Stephen Roatch Accountancy Corporation to conduct an external audit of the district's financial statements for the proceeds from the sale of Measure H, General Obligation Bonds, Elections of 2008.

(6-0)

MSC (George/Watty) to review and accept the Performance Audit for the Measure H Building Fund.

(6-0)

**7.3 MCCUEN CONSTRUCTION INC-HOOPA HIGH SCHOOL PORTABLES-PHASE III**

MSC (George/Wild) to approve the invoice in the amount of \$6,998.72 for concrete curbs and cleaning crews for the portable complex.

(6-0)

**7.4 FRONTIER CONSULTING ENGINEERS, INC-PHASE II**

MSC (Watty/Magee) to approve the invoices in the amount of \$14,475.00 for Phase II work at:

Hoopa Valley High School = \$10,225.00      Hoopa Valley Elem. School = \$1,850.00

Orleans Elem. School = \$80.00              Trinity Valley Elem. School = \$880.00

Jack Norton Elem. School = \$1,440.00

(6-0)

**7.5 PACE ENGINEERING, INC - PHASE II**

MSC (Watty/Magee) to approve the invoices in the amount of \$35,395.50 for Phase II work at:

Hoopa Valley High School = \$21,298.25              Hoopa Valley Elem. School = \$9,674.50

Orleans Elem. School = \$2,917.75              Trinity Valley Elem. School = \$941.00

Jack Norton Elem. School = \$564.00

(6-0)

**7.6 PACE ENGINEERING, INC-PHASE III**

MSC (Wild/George) to approve the invoices in the amount of \$10,543.50 for Phase III work at:

Hoopa Valley High School (Portables) = \$4,318.00      Orleans Elem. School (Portables) = \$432.50

Scope Development & Site Visits = \$5,793.00

(6-0)

**7.7 TRINITY VALLEY CONSULTING ENGINEERS, INC. INVOICES – PHASE II**

MSC (Wild/Watty) to approve the invoices in the amount of \$6,450.00 for:

Trinity Valley Elem. School = \$625.00      Orleans Elementary School = \$2,362.50

Hoopa Valley High & Hoopa Valley Elem. Site = \$427.50

Hoopa Valley High School = \$3,035.00

(6-0)

**7.8 POINT 2 STRUCTURAL ENGINEERS INC. INVOICES – PHASE II**

MSC (Risling/Watty) to approve the invoices in the amount of \$20,170.00 for:

Hoopa Valley High School = \$4,745.00      Hoopa Valley Elem. School = \$1,885.00

Orleans Elem. School = \$1,475.00      Trinity Valley Elem. School = \$7,670.00  
Jack Norton Elem. School = \$4,075.00      Hoopa Site = \$320.00  
(6-0)

**7.9 TT CONSTRUCTION INVOICES – PHASE III**

MSC (Watty/Wild) to approve the invoices in the amount of \$12,537.10 for helping to place the portable classrooms at Orleans Elementary School.  
(6-0)

**7.10 RALPH HAGEDORN (DSA INSPECTION) CONTRACT – PHASE III**

MSC (George/Wild) to approve the contract in the amount of \$300 per visit not to exceed \$10,000.00 for DSA Inspection of the Hoopa Valley High School Temporary Portables.  
(6-0)

**7.11 HOOPA VALLEY PUBLIC UTILITIES DISTRICT INVOICE – PHASE II**

MSC (George/Watty) to approve the invoice in the amount of \$17,916.44 for a live tap of the main line water system for the school fire system.  
(6-0)

**7.12 NORTH COAST FABRICATORS INVOICE – PHASE II**

MSC (Watty/Wild) to approve the invoice in the amount of \$3,926.00 to re-position an 18,000-gallon propane tank at Hoopa Elementary School.  
(6-0)

**7.13 WORLD TELECOM & SURVEILLANCE INC. CHANGE ORDERS – PHASE II**

MSC (Wild/George) to approve the change orders in the amount \$28,190.53 for  
Hoopa Valley Elem. School = \$5,580.21      Orleans Elem. School = \$2,330.47  
Trinity Valley Elem. School = \$20,279.85  
(6-0)

**7.14 WORLD TELECOM & SURVEILLANCE INC. CHANGE ORDERS – PHASE III**

MSC (Watty/Wild) to approve the change orders in the amount \$21,084.58 for  
Hoopa Valley High School (Ph III Portables) = \$12,961.44  
Orleans Elem. School (Ph III Portables) = \$8,123.14  
(6-0)

**7.15 CALIFORNIA SAFETY COMPANY CONTRACT – PHASE II**

MSC (Risling/Wild) to approve the following contract not to exceed the amount of \$24,000.00 to relocate the main Fire Alarm Control Panel (FACP) and upgrade the system to be compatible with the new FACP for Trinity Valley Elementary School

(6-0)

**7.16 CALIFORNIA SAFETY COMPANY INVOICES – PHASE II**

MSC (Wild/George) to approve the invoices in the amount of \$11,926.39 for temporary fire alarm systems at the start of Phase II construction at:

Orleans Elem School = \$1,712.99                      Hoopa Valley Elem School = \$2,249.94  
Jack Norton Elem School = \$1,527.19              Hoopa Valley High School = \$3,906.89  
Trinity Valley Elem School \$2,529.38

(6-0)

**7.17 MCCUEN CONSTRUCTION, INC. CHANGE ORDER FOR HOOPA VALLEY ELEMENTARY SCHOOL-PHASE II**

MSC (George/Watty) to approve the change orders in the amount of \$118,228.29.

(6-0)

**7.18 MCCUEN CONSTRUCTION, INC. CHANGE ORDERS FOR HOOPA VALLEY HIGH SCHOOL-PHASE II, INCREMENT I**

MSC (Watty/Wild) to approve the change orders in the amount of \$9,681.23.

(6-0)

**7.19 MCCUEN CONSTRUCTION, INC. CREDIT FOR HOOPA VALLEY HIGH VALLEY - PHASE II, INCREMENT II**

MSC (Wild/Hillman) to approve the change orders in the amount of \$2,524.23.

(6-0)

**7.20 MCCUEN CONSTRUCTION, INC. CHANGE ORDER FOR JACK NORTON ELEMENTARY SCHOOL**

MSC (Watty/Hillman) to approve the change orders in the amount of \$45,823.54.

(6-0)

**7.21 MCCUEN CONSTRUCTION, INC. CHANGE ORDER FOR ORLEANS ELEMENTARY SCHOOL**

MSC (Risling/Wild) to approve the change orders in the amount of \$293,943.76.

(6-0)

**7.22 MCCUEN CONSTRUCTION, INC. CHANGE ORDER FOR TRINITY VALLEY ELEMENTARY SCHOOL-PHASE II INCREMENT II**

MSC (George/Watty) to approve the change orders in the amount of \$85,462.42.  
(6-0)

**7.23 CALIFORNIA SAFETY COMPANY INVOICES – PHASE III**

MSC (Risling/Watty) to approve the invoices in the amount of \$52,094.71 for installing fire alarm systems in the Temporary Portables  
Orleans Elementary School (Portables) = \$19,989.55  
Hoopa High School (Portables) = \$32,105.16  
(6-0)

**7.24 AGREEMENT FOR GEO-TECHNICAL SERVICES WITH SHN CONSULTING ENGINEERS & GEOLOGISTS, INC. – TRINITY VALLEY ELEMENTARY SCHOOL – PHASE III**

MSC (Watty/Wild) to approve the agreement in the amount not to exceed \$25,000.00 for geotechnical work and reporting required by DSA at Trinity Valley Elementary School.  
(6-0)

**7.25 AGREEMENT FOR GEO-TECHNICAL SERVICES WITH SHN CONSULTING ENGINEERS & GEOLOGISTS, INC. – HOOPA VALLEY HIGH SCHOOL – PHASE III**

MSC (Risling/Wild) to approve the agreement in the amount not to exceed \$25,000.00 for geotechnical work and reporting required by DSA at Hoopa Valley High School.  
(6-0)

**7.26 AGREEMENT FOR ARCHITECTURAL SERVICES WITH PBK ARCHITECTS, INC.**

MSC (Risling/Wild) to approve the agreement with PBK Architects, Inc.  
(6-0)

**7.27 CRM CONTRACT FOR PROFESSIONAL SERVICES-HOOPA VALLEY HIGH SCHOOL-PHASE III**

MSC (George/Watty) to approve the following contract in the amount of \$300,000.00.  
(6-0)

**7.28 CRM CONTRACT FOR PROFESSIONAL SERVICES-HOOPA VALLEY ELEMENTARY SCHOOL-PHASE III**

MSC (George/Risling) to approve the following contract in the amount of \$180,000.00.  
(6-0)

**7.29 CRM CONTRACT FOR PROFESSIONAL SERVICES-TRINITY VALLEY ELEMENTARY SCHOOL-PHASE III**

MSC (Watty/Wild) to approve the following contract in the amount of \$90,000.00.  
(6-0)

**7.30 CRM CONTRACT FOR PROFESSIONAL SERVICES-ORLEANS ELEMENTARY SCHOOL-PHASE III**

MSC (George/Watty) to approve the following contract in the amount of \$90,000.00.  
(6-0)

**7.31 CRM CONTRACT FOR PROFESSIONAL SERVICES-WEITCHPEC ELEMENTARY SCHOOL-PHASE III**

MSC (Watty/Wild) to approve the following contract in the amount of \$90,000.00.  
(6-0)

**7.32 RESOLUTION #2017-14/CERTIFYING THE GENERAL OBLIGATION BOND ELECTION RESULTS IN JUNE OF 2016**

MSC (Risling/Watty) to approve the resolution certifying the results of the bond election held in June.  
(6-0)

**7.33 CSBA DELEGATE ASSEMBLY ELECTION FOR 2017**

MSC (Risling/George) to vote for Mr. Donald McArthur for the CSBA Delegate Assembly.  
(6-0)

**7.34 BOARD POLICY 0410.1/AMERICAN INDIAN POLICIES AND PROCEDURES PROPOSED CHANGES**

The policy was reviewed and the Tsnungwe Tribe representation was added and Margo Robbins, Indian Education Director will review and bring changes to the March meeting for review.

**7.35 ADMINISTRATIVE REGULATION 6143/COURSES OF STUDY-PROPOSED CHANGES**

The Board is asked to review the proposed changes for first review. No action required.

**7.36 BOARD POLICY 5131.62/TOBACCO-PROPOSED CHANGES**

The Board is asked to review the proposed changes for first review. No action required.

**7.37 HEARING OFFICER AGREEMENT**

MSC (George/Wild) to approve the agreement with Jose A. Gonzales, Attorney At Law to provide services as an independent Hearing Officer.  
(6-0)



**7.38 ACCEPTANCE OF THE TEACHING FOR HEALING AND INCLUSION IN DEL NORTE COUNTY GRANT**

MSC (Risling/George) to accept the \$5,000 grant and the grant director is to meet with the Superintendent. No expenditures are to be made until we have a clear guidance.  
(6-0)

**7.39 REVISED SCHOOL CALENDAR FOR 2016-2017**

MSC (Wild/George) to approve the changes to the school calendar. School will be in session on February 22-24 and the last day of school will be June 23<sup>rd</sup>.  
(6-0)

**7.40 2016 MULTI-COUNTY AGENCY BIENNIAL NOTICE**

The Board reviewed the Conflict of Interest bylaw, BB9270. No action required.

**7.41 RESOLUTION #2017-06 ADOPTING PROCEDURES AND GUIDELINES FOR SELECTION OF LEASE-LEASEBACK CONTRACTOR**

MSC (Wild/George) to approve the resolution to adopt procedures and guidelines for the selection of a lease/leaseback contractor. This is for Phase III and the Jack Norton Generator.  
(6-0)

**7.42 RESOLUTION #2017-05 AUTHORIZING USE OF HARDSHIP FUNDS**

MSC (Risling/Watty) to approve the resolution authorizing the use of hardship funds.  
(6-0)

**7.43 HUMBOLDT COUNTY PLANNING AND BUILDING DEPARTMENT CONDITIONAL USE PERMIT APPLICATIONS.**

MSC (Risling/Magee) to authorize the Superintendent to comment officially to the Humboldt County Planning and Building Department regarding any kind of proposed project or development, and to share with the county that we are opposed to any development that harms our children in any way.  
(6-0)

**7.44 REQUEST FOR ALLOWANCE OF ATTENDANCE BECAUSE OF EMERGENCY CONDITIONS**

MSC (Risling/Wild) to approve the submission of a request for allowance of attendance for the closure of all schools from January 2- 6, 2017 due to snow, ice and loss of electricity. This is an amended request from the January 17, 2017 meeting.  
(6-0)

**ITEM NO. 8    NON ACTION/INFORMATION ITEMS**

- 8.1** Performance Agreements for January
- 8.2** Letter from HCOE-Certification of 2016-2017 First Interim Report
- 8.3** Summary of the 2017 GO Bond Sale

**ITEM NO. 9    CORRESPONDENCE**

- ITEM NO. 10** MSC (Risling/Wild) to adjourn at 10:40 p.m.  
(6-0)

Jon Ray, Superintendent  
Klamath Trinity Joint Unified School District