

**KLAMATH TRINITY JOINT UNIFIED  
SCHOOL DISTRICT**

**MINUTES**

**REGULAR MEETING  
BOARD OF EDUCATION**

**DATE: January 17, 2017**

**DAY: Tuesday**

**TIME: 5:00 p.m.**

**LOCATION: Trinity Valley Elementary School**

**PRESENT: Annelia Hillman, President; Lois Risling, Kerry Watty, Clerk; Darlene Magee, Laura Lee George, Rob Wild, Jacqueline Risling, Student Board Member**

**ABSENT: Betty Eichelberger**

**ADMINISTRATORS PRESENT: Jon Ray, Superintendent; Carmelita Hostler, Chief Business Official; Cathy Danel, Administrative Assistant to the Superintendent**

**OPEN SESSION**

**Meeting Called to Order**

**Flag Salute**

**Roll Call**

**ITEM NO. 1** MSC (George/Watty) to remove Item 5.1 from the consent agenda and then approve the agenda.  
(6-0)

**PUBLIC COMMENT ON CLOSED SESSION AGENDA**

➤ None

**ITEM NO. 2 CLOSED SESSION**

**GOVERNMENT CODE SECTION 48900 & 48915: READMISSION REQUEST-STUDENT EXPULSION MATTER –**

Student #2016-04 – The Board approved to re-admit student to Captain John Continuation High School Independent Study Program under special conditions, no sports included. By Friday, the student and parent are to schedule an appointment to meet with the Superintendent to go over the special conditions.

(5-0-1 Recused/Risling)

Student #2016-02 – The Board approved to re-admit student to Captain John Continuation High School Independent Study Program.

(6-0)

**With respect to every item of business discussed in closed session pursuant to Government Code Section 54957:**

**EMPLOYMENT OF PUBLIC EMPLOYEES: Government Code Section 54957**

- To approve the transfer for Bonnie Olan to Instructional Assistant/Severely Handicapped Aide at Trinity Valley Elementary School

*All hires were approved by one motion. (6-0)*

**GOVERNMENT CODE SECTION 54957:** Public Employee discipline, dismissal, release, non re-election, acceptance of the resignation of, or other action which otherwise affects the employment status of a public employee.

*The Superintendent has accepted the resignation of Chad Wilder.*

*The Board of Trustees moved to approve the charges against Employee #25.  
(6-0)*

GOVERNMENT CODE SECTION 54956.9 Conference with Legal Counsel – Anticipated Litigation: Under Government Code sections 54956.9(d)(2), the Klamath Trinity Joint Unified Board of Trustees hereby provides public notice that it may meet in Closed Session to decide whether there is significant exposure to litigation, and to consider and act in connection with matters for which there is a significant exposure to litigation. Under Government Code sections 54956.9, the Klamath Trinity Joint Unified Board of Trustees hereby provides public notice that it may meet in Closed Session to decide to initiate litigation and to consider and act in connection with litigation it has decided to initiate Conference with Legal Counsel – Anticipated Litigation: Significant exposure to Litigation.

GOVERNMENT CODE SECTIONS 6549.1(d) AND 54957.6 CONFERENCE WITH LABOR NEGOTIATOR  
Agency Negotiator: Jon Ray, Superintendent, Employee Organizations: Klamath Trinity Teachers Association (KTTA); California School Employees Association, Chapter 347 (CSEA); Unrepresented Employees.  
CONFERENCE WITH DISTRICT NEGOTIATOR:

**RETURN TO OPEN SESSION**

7:25 p.m.

**ITEM NO. 3 ANNOUNCEMENT OF ACTIONS TAKEN IN CLOSED SESSION WHICH ARE REQUIRED TO BE ANNOUNCED**

**ITEM NO. 4 PUBLIC COMMENT AND COMMUNICATION ON NON-AGENDAT ITEMS: TO INCLUDE INDIAN POLICIES AND PROCEDURES**

- No comments

**ITEM NO. 5 CONSENT AGENDA**

MSC (Wild/Watty) to approve Items 5.2, 5.3 and 5.4.  
(6-0)

**5.1 MINUTES OF PREVIOUS MEETING**

Regular Meeting – December 13, 2016  
Emergency Meeting – December 16, 2016

Special Meeting - December 16, 2016

MSC (George/Wild) to approve after the following corrections:

December 13, 2016 minutes-Item 7.24 should have had the amount of \$7,929.85 on the agenda.

December 16, 2016 for both the special and the emergency meetings should read "Special Meeting" not "Regular Meeting" on the front left hand corner of the agendas.

(6-0)

**5.2 BILLS AND WARRANTS REPORT**

Total for the month of December: 1,492,594.56

**5.3 FOURTH QUARTER WILLIAMS COMPLAINT REPORT**

The Board approved the Williams Complaint Report for the fourth quarter. No complaints were filed.

**5.4 OUT OF STATE TRIP**

The Board approved sending Dustin Rossman, Vicki Kurtz and Brian Hopper to the Learning and Leadership Conference in Dallas, TX on February 9<sup>th</sup>-12<sup>th</sup>.

**ITEM NO. 6 DISTRICT REPORTS**

- 6.1 Trinity Valley Elementary School Report: Tayshu Bommelyn shared with those present at the meeting the finished cafeteria, shared dates on upcoming activities at the school.
- 6.2 Indian Education Director's Report: Presented at the Gate Academy in January at Humboldt State University, attending Warrior Institute meetings at the high school, shared there will be some upcoming dinner meetings for parents and community members to have input on the discipline policies of the district.
- 6.3 Construction Update: Orleans and Jack Norton schools should be close to being able to use the facilities next week, with Orleans unfinished on the outside. Waiting on design changes for Hoopa Valley High School. Work has started on the kitchen roof and is dried in at the high school. Trinity Valley is progressing nicely, classrooms might be open the first of February. Waiting on drier weather to add base to finish the site work. Phase II paving at Hoopa High & Hoopa Elementary projects need 2 good weeks of dry weather to complete.
- 6.4 Student Member Report: Jacqueline Risling announced the many activities happening since the start of the school year, including upcoming events, and a social justice project in the ASB class.
- 6.5 School Safety/Emergency Report Updates : William Hostler reported working with the office of emergency services incident command team to help keep the transportation dept. and district updated on the many slides, road closures, snow, etc throughout the district. Shared the progress on the new fire alarm systems and camera systems also.
- 6.6 Special Education Report: Reported the SDC Teacher from Weitchpec Elementary is working in the SDC program at Hoopa Elementary School. Reported parents are happy that the speech services with TinyEye started at Hoopa Elementary on January 23<sup>rd</sup>.

- 6.7 Captain John Continuation School Report: Ms. Lane had to leave early but left her school report with Mr. Ray.
- 6.8 Hoopa Valley High School Report: Dustin Rossman updated the board that the iPad insurance will be a month to month coverage until the end of June. Announced there will be a job fair on the 24<sup>th</sup>. The Mattz Gym reopening/rededication will be on Jan. 20<sup>th</sup> and the existing plaques will be updated.
- 6.9 Hoopa Elementary School Report: Reported spending a lot of time on the moving of classrooms, etc during the break.
- 6.10 Orleans, Jack Norton & Weitchpec School Reports: Jason Henderson reported some students from Weitchpec Elementary have not reported back to school after the break and is working with Mr. Kimball to help resolve this. Reported a lot of staff and volunteers helped on New Year's Day to move the classrooms into the new portables. Very appreciative.
- 6.11 Employee Group Reports: CSEA is looking forward to continuing negotiations. Praised the maintenance and transportation staff for their work during the break with all of the moves district wide.  
KTTA: Robert Anderson thanked the Board for all of the work during the construction process and shared that teachers are appreciative.

**ITEM NO. 7     ITEMS FOR BOARD ACTION**

**7.1     CRM GROUP REIMBURSEMENTS FOR SUBMITTAL EXCHANGE (CLOUD BASED PROJECT MANAGEMENT) FOR PHASE III PROJECTS**

MSC (Wild/Watty) to approve the reimbursement in the amount of \$30,910.00.  
(6-0)

**7.2     CRM GROUP REIMBURSEMENT FOR CARPET INSTALLATION FOR EMERGENCY PORTABLE PROJECT AT HOOPA VALLEY HIGH SCHOOL – PHASE III**

MSC (Magee/Watty) to approve the reimbursement in the amount of \$2,546.43.  
(6-0)

**7.3     CRM GROUP REIMBURSEMENT FOR KEECO CRANE FOR BULK STORAGE PROPANE TANK FOR HOOPA VALLEY ELEMENTARY SCHOOL – PHASE II**

MSC (Watty/Magee) to approve the reimbursement in the amount of \$3,337.75. Payment was required at the time of delivery. (6-0)

**7.4     LACO & ASSOCIATES CHANGE ORDER FOR TESTING AND SPECIAL INSPECTION-PHASE II**

MSC (George/Watty) to approve the following change orders:

Trinity Valley Elementary	Phase II (Increment 1)	\$2,074.00
Trinity Valley Elementary	Phase II (Increment 2)	\$22,318.00
Orleans Elementary	Phase II	\$11,181.00
Jack Norton Elementary	Phase II	\$5,755.00

Total: \$41,328.00

(6-0)

**7.5 NORTHSTATE BLINDS & DRAPERIES PROPOSAL FOR STAGE CURTAIN, TRACK AND VALANCE FOR TRINITY VALLEY ELEMENTARY SCHOOL-PHASE II**

MSC (Watty/Magee) to approve the proposal in the amount of \$7,810.00.

(6-0)

**7.6 NORTHSTATE BLINDS & DRAPERIES PROPOSAL FOR BLINDS IN CLASSROOMS FOR HOOPA VALLEY ELEMENTARY-PHASE II**

MSC (Risling/George) to approve the proposal in the amount of \$6,540.00.

(6-0)

**7.7 MCCUEN CONSTRUCTION, INC. CHANGE ORDER FOR HOOPA VALLEY ELEMENTARY SCHOOL-PHASE II**

MSC (Watty/George) to approve the change orders in the amount of \$50,556.42.

(6-0)

**7.8 MCCUEN CONSTRUCTION, INC. CHANGE ORDERS FOR HOOPA VALLEY HIGH SCHOOL-PHASE II, INCREMENT I**

MSC (Wild/Watty) to approve the change orders in the amount of \$77,461.23.

(6-0)

**7.9 MCCUEN CONSTRUCTION, INC. CREDIT FOR HOOPA VALLEY HIGH VALLEY - PHASE II, INCREMENT II**

MSC (George/Magee) to approve the change orders in the amount (credit) of (\$33,988.46).

(6-0)

**7.10 MCCUEN CONSTRUCTION, INC. CHANGE ORDER FOR JACK NORTON ELEMENTARY SCHOOL**

MSC (Magee/Watty) to approve the change orders in the amount of \$66,513.59.

(6-0)

**7.11 MCCUEN CONSTRUCTION, INC. CHANGE ORDER FOR ORLEANS ELEMENTARY SCHOOL**

MSC (Watty/Risling) to approve the change orders in the amount of \$305,293.77.

(6-0)

**7.12 MCCUEN CONSTRUCTION, INC. CHANGE ORDER FOR TRINITY VALLEY ELEMENTARY SCHOOL MULTI-PURPSE ROOM & KITCHEN-INCREMENT I**

MSC (George/Magee) to approve the change orders in the amount of \$6,212.32.  
(6-0)

**7.13 MCCUEN CONSTRUCTION, INC. CHANGE ORDER FOR TRINITY VALLEY  
ELEMENTARY SCHOOL-PHASE II INCREMENT II**

MSC (George/Watty) to approve the change orders in the amount of \$224,437.48.  
(6-0)

**7.14 TRINITY VALLEY CONSULTING ENGINEERS-UNPAID INVOICES FROM BCA  
ARCHITECTS-PHASE II**

MSC (Watty/Magee) to approve the invoices in the amount of \$11,302.50 for Phase II design  
work.  
(5-0 Trustee Risling left the room)

**7.15 FRONTIER CONSULTING ENGINEERS – UNPAID INVOICES FROM BCA  
ARCHITECTS-PHASE II**

MSC (Watty/Magee) to approve the invoices in the amount of \$7,715.10 for Phase II design work.  
(5-0 Trustee Risling left the room)

**7.16 PACE ENGINEERING – UNPAID INVOICES FROM BCA ARCHITECTS-PHASE II**

MSC (George/Watty) to approve the invoices in the amount of \$13,948.50 for Phase II design  
work.  
(5-0 Trustee Risling left the room)

**7.17 POINT 2 STRUCTURAL ENGINEERS – UNPAID INVOICES FROM BCA  
ARCHITECTS-PHASE II**

MSC (George/Magee) to approve the invoices in the amount of \$105,561.95 for Phase II design  
work.  
(6-0)

**7.18 MCCUEN CONSTRUCTION, INC. INVOICE FOR EMERGENCY PORTABLES AT  
HOOPA VALLEY HIGH SCHOOL-PHASE III**

MSC (Watty/Magee) to approve the invoice in the amount of \$266,409.15 to prepare the  
infrastructure for the emergency portable buildings.  
(6-0)

**7.19 MCCUEN CONSTRUCTION, INC. INVOICE FOR EMERGENCY PORTABLES AT  
ORLEANS ELEMENTARY SCHOOL-PHASE III**

MSC (Watty/Magee) to approve the invoice in the amount of \$126,085.10 to prepare the infrastructure for the emergency portable buildings.

(6-0)

**7.20 LOCKDOWN/FIRST AID KITS**

MSC (Watty/Magee) to approve the purchase of lockdown kits for all classrooms and offices, and first aid kits for all schools and offices in the district. The total expenditure would be \$9,770.10.

(6-0)

**7.21 NEW JOB DESCRIPTION/BEHAVIORAL SUPPORT ASSISTANT**

MSC (Watty/Magee) to approve the new job description and to change “general knowledge of” under the Education and Experience section, to “Job Requirements include general knowledge of”.

(6-0)

**7.22 PROPOSED REVISIONS TO AR 6174/EDUCATION FOR ENGLISH LANGUAGE LEARNERS**

MSC (George/Watty) to approve the revisions for second reading and final adoption.

(6-0)

**7.23 BOARD POLICY UPDATES FOR OCTOBER 2016**

MSC (Watty/Magee) to approve the updates except for AR 6143. Amendments will be made to this section and presented at the February Board meeting.

(6-0)

**7.24 REVISION TO E 1312.4/WILLIAMS COMPLAINT FORM**

MSC (George/Risling) to approve the revisions to the Williams Complaint Form exhibit for second reading and final adoption.

(6-0)

**7.25 REQUEST FOR ALLOWANCE OF ATTENDANCE BECAUSE OF EMERGENCY CONDITIONS**

MSC (Wild/Risling) to amend the waiver and ask for only one day instead of 5 days. The other 4 days will be made up later in the school year.

(6-0)

**7.26 AFFIRMATION OF BOARD POLICY 0410.1/AMERICAN INDIAN POLICIES AND PROCEDURES**

MSC (Watty/Wild) to reaffirm BP 0410.1/Indian Policies and Procedures. This is an annual renewal of the existing policy. Directed the Superintendent to set up a working committee between the Board and the Indian Policies & Procedures Task Force after making sure it is the most current update.  
(6-0)

**7.27 BOARD MEETING DATE CHANGE FOR JUNE**

MSC (George/Hillman) to approve changing the date of the regular board meeting to June 27, 2017. The original date approved for June 20<sup>th</sup> is during graduation week.  
(6-0)

**7.28 MEMORANDUM OF UNDERSTANDING BETWEEN THE CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION AND KLAMATH TRINITY JOINT UNIFIED SCHOOL DISTRICT**

MSC (George/Hillman) to approve the MOU with CSEA on Article 9.2/State Disability Insurance.  
(6-0)

**7.29 CRITERIA TO DETERMINE THE ORDER OF TERMINATION AMONG CERTIFICATED EMPLOYEES WITH THE SAME DATE OF PAID SERVICE**

MSC (George/Watty) to approve the criteria for establishing an order of termination for employees who first rendered paid probationary service to the District on the same date, to comply with the requirements of Education Code Section 44955.  
(6-0)

**ITEM NO. 8 NON ACTION/INFORMATION ITEMS**

**8.1** Performance Agreements for December

**ITEM NO. 9 CORRESPONDENCE**

**ITEM NO. 10** MSC (George/Risling) to adjourn at 10:04 p.m.  
(6-0)

Jon Ray, Superintendent  
Klamath Trinity Joint Unified School District