

COVID-19 Prevention Program (CPP) for Klamath-Trinity Joint Unified School District

This CPP is designed to control employees' exposures to the SARS-CoV-2 virus (COVID-19) that may occur in our workplace.

With some exceptions, all employers and places of employment are required to establish and implement an effective written COVID-19 Prevention Program (CPP) pursuant to the Emergency Temporary Standards in place for COVID-19 (California Code of Regulations (CCR), Title 8, section [3205\(c\)](#). Cal/OSHA has developed this model program to assist employers with creating their own unique CPP tailored to their workplace.

Using this model alone does not ensure compliance with the emergency temporary standard. To use this model program effectively, the person(s) responsible for implementing the CPP should carefully review:

- All of the elements that may be required in the following CCR, Title 8 sections:
 - [3205, COVID-19 Prevention](#)
 - [3205.1, Multiple COVID-19 Infection and COVID-19 Outbreaks](#)
 - [3205.2, Major COVID-19 Outbreaks](#)
 - [3205.3, Prevention in Employer-Provided Housing](#)
 - [3205.4, COVID-19 Prevention in Employer-Provided Transportation](#)
 - The four [Additional Considerations](#) provided at the end of this program to see if they are applicable to your workplace.
- Additional guidance and resources are available at www.dir.ca.gov/dosh/coronavirus/



June 2021

Authority and Responsibility

The Superintendent has overall authority and responsibility for implementing the provisions of this CPP in our workplace and for implementing procedures that are directed from the Board of Trustees through Board Policies and Administrative Regulations. The Superintendent's Cabinet (Assistant Superintendent for Students Services, Assistant Superintendent for Business Services, Director of Indian Education) make operational decisions in consultation department supervisors, site administrators, and the School Resource Officer. In addition, all managers and supervisors are responsible for implementing and maintaining the CPP in their assigned work areas and for ensuring employees receive answers to questions about the program in a language they understand. All employees are responsible for using safe work practices, following all directives, policies and procedures, and assisting in maintaining a safe work environment.

The following documents are guidelines established by Humboldt County Public Health and published by the Humboldt County Office of Education and are attached to this CPP:

COVID-19 Response Guidance for Schools
COVID-19 Screening Flow Sheet
CDPH Guidance on Isolation and Quarantine 01.08.2022
After Your COVID Test

January 10, 2022

Identification and Evaluation of COVID-19 Hazards

We will implement the following in our workplace:

- Conduct workplace-specific evaluations using the KTJUSD Facilities COVID-19 Checklist.
- Evaluate employees' potential workplace exposures to all persons at, or who may enter, our workplace.
- Review applicable orders and general and industry-specific guidance from the State of California, Cal/OSHA, and the local health department related to COVID-19 hazards and prevention.
- Evaluate existing COVID-19 prevention controls in our workplace and the need for different or additional controls.
- The KTJUSD Health and Safety Advisory Team will conduct initial and periodic walk throughs of KTJUSD sites/facilities using a COVID-19 Facility Checklist to ensure mitigation efforts are in place and being followed.

Employee participation

Employees and their authorized employees' representatives are encouraged to participate in the identification and evaluation of COVID-19 hazards. Employees are encouraged report their comments, concerns, and suggestions regarding the identification and evaluation of COVID-19 hazards to their direct supervisor, who will in turn report to either the Director of MTO, the SRO, or the Superintendent if unable to resolve the concern. CSEA and KTTA Union representation may be included in meetings mitigating COVID-19 hazards.

Employee screening

Each morning before employees report to work, they are asked to complete a self- health assessment at home. The self- assessment includes taking their temperature, conducting a COVID-19 symptoms review, and questionnaire. If the employee has a temperature, has any symptoms of COVID-19, or answers yes to any question on the COVID-19 questionnaire they are not permitted to work on site that day.

Once employees arrive at work, they must complete a health screening with their designated front office before they enter their workspace. The health screening includes temperature (non-touch thermometer), COVID-19 symptoms review and questionnaire. The results of the screenings are logged daily. The employee and screener are required to always wear an appropriate PPE.

Correction of COVID-19 Hazards

Unsafe or unhealthy work conditions, practices or procedures will be documented on the COVID-19 Facilities Checklist and corrected in a timely manner based on the severity of the hazards, as follows:

KTJUSD has an identified District Safety Advisory Team. The team will conduct periodic walk throughs of each site/facility, to advise and collaborate with Administrators, Managers, and school staff to ensure compliance of sites in accordance with the Health and Safety Protocols and COVID-19 mitigation efforts. Recommendation for COVID-19 hazard corrections will come directly from the data collected on the COVID Facilities Checklist generated from the walk throughs. Each site administrator will be given the COVID Facilities data sheet generated from their site visit. The site administrators will need to make immediate corrections, when practicable. The Health and Safety Advisory Team/member will communicate with the site supervisor to ensure the recommended corrections were made.

Control of COVID-19 Hazards

Face Coverings

- Employees are required to wear facial coverings at all times when working in enclosed spaces with others.
- Employees may remove facial coverings, if they are working in their own space by themselves
- Employees do not need to wear face coverings, if they are working outside and able to distance 6 feet from other individuals. Exception if employee is working with students, they must remain masked at all times.
- Masks with exhalation valves or vents are not allowed.
- If employees choose to wear personal face coverings, they must be washed or changed out daily with clean face coverings.
- If an employee does not have a facial covering, they will be provided one.
- Employees are required to use facial coverings while riding in vehicles with other individuals.
- For employees who cannot wear face coverings due to a medical or mental health condition or disability, or who are hearing-impaired or communicating with a hearing-impaired person, alternatives will be considered on a case-by-case basis.
- Employees may remove their masks while eating and drinking at the workplace. Eat outdoors to the extent possible, if indoors, and outside air supply to the area should be maximized to the extent possible.
- Distancing is encouraged for all employees, and unvaccinated individuals must remain 6 feet from others in order to remove their masks.

Physical Distancing

- In accordance with California Department of Public Health, physical distancing is not required when other mitigation strategies are implemented (use of facial coverings, regular hand hygiene).
- Physical distancing attempts will be implemented when practicable.

Engineering controls

Facial covering and alternative and effective safety devices such as plexiglass barriers and/or face shields will be provided. If masks are unable to be worn due to an individual's disability, the time spent in proximity of less than six feet between individuals shall be minimized to the extent possible and limited to no more than 15 minutes cumulatively over a 24- hours period when practicable.

Ventilation

- All the new facilities are equipped with HVAC Systems designed to operate with continuous fan when the building is occupied.
- The units have MERV 8 and above filters installed, which are efficient at capturing airborne viruses.
- All the units bring in the minimum amount of outside air as required by the State of California. Most of the rooms get around 200 CFM of outside air brought into them.
- KTJUSD MTO Staff will change all filters routinely every 3 months or per manufacturer recommendations.
- Workspaces/classrooms do not contain central HVAC systems with the capabilities of air filtration are provided portable HEPA filtration system.
- When weather conditions allow, outdoor air flow will be increased by opening windows and doors.
- If an individual tests positive for COVID-19, the filters in all locations the positive individual occupied will be changed.

Cleaning and disinfecting

- At a minimum, KTJUSD will follow CDPH and CDC recommendations: *When no people with confirmed or suspected COVID-19 are known to have been in a space, cleaning once a day is usually enough to sufficiently remove virus that may be on surfaces and help maintain a healthy facility.*
- Staff will implement daily cleaning of their workspace, both upon arriving and leaving work.
- High-touch surfaces that require extra attention include, but are not limited to door handles, counters, computers, phones, copy machines etc.
- Staff will be provided with FDS/EPA/Cal OSHA approved cleaning products for their work area.

- Cleaning products are not to be used while children are present.
- Janitorial staff will conduct their normal to increased daily cleaning of district facilities, using FDS, EP, CAL OSHA approved cleaning products for their work areas.
- District issued gloves, face shields, and gowns are made available to use during cleaning procedures.
- Should we have a COVID-19 case in our workplace, KTJUSD will follow CDPH guidance: *If a facility has had a sick person with COVID-19 within the last 24 hours, clean AND disinfect the spaces occupied by that person during that time.*

Hand sanitizing

District employees are required to follow the below hand hygiene protocols:

- Practice good hand hygiene.
- Wash your hands or use hand sanitizer upon entering district facilities.
- Wash your hands after touching your face, sneezing, coughing, and touching surfaces.
- Wash your hands every two hours on a regular schedule for 20 seconds.
- Frequent use of hand sanitizers is recommended.
- Hand sanitizer of at least 60% alcohol is provided by the district in all workspaces.
- District bathrooms contain soap, water, and paper towels.

Personal protective equipment (PPE) used to control employees' exposure to COVID-19

- District issued/provided PPE will be available to all staff. PPE will not be shared. District provided PPE equipment includes masks, gloves, gowns, face shields, plexiglass shields for staff and student workspaces.
- We evaluate the need for PPE (such as gloves, goggles, and face shields) as required by section 3380, and provide and ensure use of such PPE as needed.
- Upon request, we provide appropriate PPE for voluntary use to all employees who are not fully vaccinated and who are working indoors or in vehicles with more than one person.
- We provide and ensure use of respirators in compliance with section 5144 when deemed necessary by Cal/OSHA.
- We also provide and ensure use of eye and respiratory protection when employees are exposed to procedures that may aerosolize potentially infectious material such as saliva or respiratory tract fluids.

Testing of employees

Employees are required to provide proof of vaccination or weekly testing to the Administrative Assistant for Personnel Services. (Nena Hames, Ext. 1006). Employees may register with OptumServe to receive COVID-19 testing within Humboldt County. <http://lhi.care/covidtesting>. KTJUSD provides COVID-19 testing on a limited bases at school sites and at the District's Wellness Center in Hoopa. Employees are encouraged to obtain regular COVID-19 testing, to identify and prevent the spread of the virus within the communities.

Investigating and Responding to COVID-19 Cases

- **All employees are required to follow the Health and Safety Protocols listed under illness Employee Return to Work Criteria.**
 - The District will do internal contact tracing, as well as collaborate with Humboldt County Public Health and local Tribal authorities.
 - Employees who are COVID-19 positive or are close contacts will be subject to the EXCLUSION OF COVID-19 CASES and RETURN TO WORK protocols described below.

Exclusion of COVID-19 Cases and Employees who had a Close Contact

Where we have a COVID-19 case in our workplace, we will limit transmission by:

- Ensuring that COVID-19 cases are excluded from the workplace until our return-to-work requirements are met.
- Excluding employees that had a close contact from the workplace until our return-to-work criteria have been met, with the following exceptions:

- Employees who were fully vaccinated before the close contact and who do not develop COVID-19 symptoms.
- COVID-19 cases who returned to work per our return-to-work criteria and have remained free of COVID-19 symptoms, for 90 days after the initial onset of COVID-19 symptoms, or for COVID-19 cases who never developed COVID-19 symptoms, for 90 days after the first positive test.
- Employer will provide employee the opportunity to work remotely when able and available.
- Employees will be provided leave described in their Collective Bargaining Agreement and Education Code.
- Continuing and maintaining an employee's earnings, seniority, and all other employee rights and benefits whenever the COVID-19 exposure is determined to be work related. Employer provided leave as agreed to in the Collective Bargaining Agreements or Worker's Compensation Benefits.
- Providing employees at the time of exclusion with information on available benefits. Contact Nena Hames (nhames@ktjUSD.k12.ca.us or Extension 1006).

Employee Return to Work Criteria:

Please see attached documents from Humboldt County Public Health for Quarantine and Isolation guidelines for various vaccination guidelines based on vaccination status. (V2.4)

Reporting, Recordkeeping, and Access

It is our policy to:

- Report information about COVID-19 cases and outbreaks at our workplace to the local health department whenever required by law, and provide any related information requested by the local health department.
- Maintain records of the steps taken to implement our written COVID-19 Prevention Program in accordance with CCR Title 8 section 3203(b).
- Make our written COVID-19 Prevention Program available at the workplace to employees, authorized employee representatives, and to representatives of Cal/OSHA immediately upon request.
- Keep a record of and track all COVID-19 cases.
- KTJUSD keeps up to date and accurate records of all employees on campus daily. Contact Tracing is completed in the event of a COVID-19 positive case and exposure occurs in one of our facilities. Humboldt County Public Health and Tribal Governance Public Health Officers/Contact Tracing Teams are notified when applicable.

System for Communicating

Our goal is to ensure that we have effective two-way communication with our employees, in a form they can readily understand, and it includes the following information:

- Employees will report COVID-19 symptoms and possible hazards to their direct supervisor verbally or in writing. Employees' Personal Health Information is to be kept confidential and reported only to the District Superintendent and Administrative Assistant for Personnel.
- Employees may request testing through their supervisor or by directly contacting the Administrative Assistant for Personnel.
- Supervisors report concerns related to COVID-19 hazards to the MTO Director, School Resource Officer, or Superintendent
- Employees can report COVID-19 symptoms and hazards without fear of reprisal.
- Policies and procedures are in place for accommodating employees with medical or other conditions which put them at increased risk of severe COVID-19 illness.

Training and Instruction

The MTO Staff and/or Employees have been provided with the following trainings on COVID-19, COVID-19 cleaning procedures, and COVID-19 disinfecting supplies and will be documented using the COVID-19 Training Roster (Appendix D):

- Keenan COVID-19 Janitorial Cleaning Online Training

- Mendes COVID-19 Sanitizing and Disinfecting Training
- Keenan IPM Integrated Pest Management
- Mobilizer Fogger Training
- District COVID Screening Training
- Online Trainings on use of District provided cleaning products
- Cleaning product Safety Data Sheets have been provided to district employees
- Blood Borne Pathogen Training
- Site specific COVID-19 policy and procedure training.
- COVID-19 Vaccine PowerPoint emailed to all employees
- Return To Work Safely Training

New employee will be offered/provided COVID trainings at the beginning of the 2021-2022 school year.

KTJUSD Health and Safety Protocols

TOP 3 PREVENTION MECHANISMS

WEAR A FACIAL COVERING
DISTANCE YOURSELF 6 FEET FROM OTHERS

WASH YOUR HANDS FREQUENTLY/USE HAND SANITIZER

Prior to leaving your home, do a health self-assessment. If you are ill or answer yes to any of the questions below, do not come to any KTJUSD campus/facility.

1. Temperature Check (100.4 oral thermometer, 99.1 no touch thermometer)
2. Symptoms Review (fever, chills, cough, shortness of breath, fatigue, muscle or body aches, headache, loss of taste or smell, sore throat, runny nose, congestion, nausea, vomiting, or diarrhea).
3. Have you or a member of your household tested positive for COVID-19 in the last 14 days.
4. Have you or a member of your household been exposed to anyone who has tested positive for COVID-19 in the past 14 days.

Each morning staff will complete a health screening with the site secretary or designated individual.

Illness

If you become sick at work with symptoms of COVID-19, notify your supervisor via phone call or text and immediately go home. Contact your medical provider if you have concerns about your health.

If you become ill at home, stay home, and notify your supervisor. People with COVID-19 have a wide range of symptoms. Symptoms may appear 2-14 days after exposure to the virus. Contact your medical provider if you have concerns regarding your health.

Employees may have been exposed if they are a “close contact” of someone who is infected with COVID-19, which is defined as being within 6 feet of a person with COVID-19 for 15 minutes cumulatively within a 24-hour period. All other employees should self-monitor for symptoms such as fever, chills, cough, shortness of breath, fatigue, muscle or body aches, headache, loss of taste or smell, sore throat, runny nose, congestion, nausea,

vomiting, or diarrhea. If they develop symptoms, they should notify their supervisor and stay home.

KTJUSD adheres to the protocols developed by the Humboldt County Public Health. Our district's protocols will be updated with those of HCPH.

The following documents are guidelines established by Humboldt County Public Health and published by the Humboldt County Office of Education and are attached to this CPP:

COVID-19 Response Guidance for Schools
COVID-19 Screening Flow Sheet
CDPH Guidance on Isolation and Quarantine 01.08.2022
After Your COVID Test

01.10.2022

Additional Consideration #1

Multiple COVID-19 Infections and COVID-19 Outbreaks

[This addendum will need to be added to your CPP if three or more employee COVID-19 cases within an exposed group visited the workplace during their high-risk exposure period at any time during a 14-day period. Reference section [3205.1](#) for details.]

This addendum will stay in effect until there are no new COVID-19 cases detected in the exposed group for a 14-day period.

COVID-19 testing

- We provide COVID-19 testing at no cost to all employees, during paid time, in our exposed group except for:
 - Employees who were not present during the relevant 14-day period.
 - Employees who were fully vaccinated before the multiple infections or outbreak and who do not have symptoms.
 - COVID-19 cases who did not develop symptoms after returning to work pursuant to our return-to-work criteria, no testing is required for 90 days after the initial onset of symptoms or, for COVID-19 cases who never developed symptoms, 90 days after the first positive test.
- COVID-19 testing consists of the following:
 - All employees in our exposed group are immediately tested and then again one week later. Negative COVID-19 test results of employees with COVID-19 exposure will not impact the duration of any quarantine, isolation, or exclusion period required by, or orders issued by, the local health department.
 - After the first two COVID-19 tests, we continue to provide COVID-19 testing once a week of employees in the exposed group who remain at the workplace, or more frequently if recommended by the local health department, until there are no new COVID-19 cases detected in our workplace for a 14-day period.
 - We provide additional testing when deemed necessary by Cal/OSHA.

We continue to comply with the applicable elements of our CPP, as well as the following:

1. Employees in the exposed group wear face coverings when indoors, or when outdoors and less than six feet apart (unless one of the face-covering exceptions indicated in our CPP apply).
2. We give notice to employees in the exposed group of their right to request a respirator for voluntary use if they are not fully vaccinated.
3. We evaluate whether to implement physical distancing of at least six feet between persons, or where six feet of physical distancing is not feasible, the need for use of cleanable solid partitions of sufficient size to reduce COVID-19 transmission.

COVID-19 investigation, review, and hazard correction

We immediately perform a review of potentially relevant COVID-19 policies, procedures, and controls and implement changes as needed to prevent further spread of COVID-19.

The investigation and review is documented and includes:

- Investigation of new or unabated COVID-19 hazards including:
 - Our leave policies and practices and whether employees are discouraged from remaining home when sick.
 - Our COVID-19 testing policies.
 - Insufficient outdoor air.

- Insufficient air filtration.
- Lack of physical distancing.
- Updating the review:
 - Every thirty days that the outbreak continues.
 - In response to new information or to new or previously unrecognized COVID-19 hazards.
 - When otherwise necessary.
- Implementing changes to reduce the transmission of COVID-19 based on the investigation and review.
- We consider:
 - Moving indoor tasks outdoors or having them performed remotely.
 - Increasing outdoor air supply when work is done indoors.
 - Improving air filtration.
 - Increasing physical distancing as much as feasible.
 - Requiring respiratory protection in compliance with section 5144.

Buildings or structures with mechanical ventilation

We will filter recirculated air with Minimum Efficiency Reporting Value (MERV) 13 or higher efficiency filters, if compatible with the ventilation system. If MERV-13 or higher filters are not compatible, we will use filters with the highest compatible filtering efficiency. We will also evaluate whether portable or mounted High Efficiency Particulate Air (HEPA) filtration units or other air cleaning systems would reduce the risk of transmission and, if so, implement their use to the degree feasible.

Additional Consideration #2

Major COVID-19 Outbreaks

[This addendum will need to be added to your CPP should 20 or more employee COVID-19 cases in an exposed group visit your workplace during the high-risk exposure period within a 30-day period. Reference section 3205.2 for details.]

This addendum will stay in effect until there are fewer than three COVID-19 cases detected in our exposed group for a 14-day period.

We continue to comply with the Multiple COVID-19 Infections and COVID-19 Outbreaks addendum, except that the COVID-19 testing, regardless of vaccination status, is made available to all employees in the exposed group twice a week, or more frequently if recommended by the local health department.

In addition to complying with our CPP and Multiple COVID-19 Infections and COVID-19 Outbreaks addendum, we also:

- Provide employees in the exposed group with respirators for voluntary use in compliance with section 5144(c)(2) and determine the need for a respiratory protection program or changes to an existing respiratory protection program under section 5144 to address COVID-19 hazards.
 - Separate by six feet (except where we can demonstrate that six feet of separation is not feasible and there is momentary exposure while persons are in movement) any employees in the exposed group who are not wearing respirators required by us and used in compliance with section 5144. When it is not feasible to maintain a distance of at least six feet, individuals are as far apart as feasible.
 - Install cleanable solid partitions that effectively reduce transmission between the employee and other persons at workstations where an employee in the exposed group is assigned to work for an extended period, such as cash registers, desks, and production line stations, and where the physical distancing requirement (described above) is not always maintained.
 - Evaluate whether to halt some or all operations at the workplace until COVID-19 hazards have been corrected.
- Implement any other control measures deemed necessary by Cal/OSHA.

Additional Consideration #3

COVID-19 Prevention in Employer-Provided Transportation

[This addendum will need to be added to your CPP if there is employer-provided motor vehicle transportation, which is any transportation of an employee, during the course and scope of employment, including transportation to and from different workplaces, jobsites, delivery sites, buildings, stores, facilities, and agricultural fields provided, arranged for, or secured by an employer, regardless of the travel distance or duration involved. Reference section 3205.4 for details.

This addendum does not apply:

- If the driver and all passengers are from the same household outside of work, such as family members, or if the driver is alone in the vehicle.
- To employer-provided transportation when necessary for emergency response, including firefighting, rescue, and evacuation, and support activities directly aiding response such as utilities, communications and medical operations.
- To employees with occupational exposure as defined by section 5199.
- To vehicles in which all employees are fully vaccinated.

Assignment of transportation

To the extent feasible, we reduce exposure to COVID-19 hazards by assigning employees sharing vehicles to distinct groups and ensuring that each group remains separate from other such groups during transportation, during work activities, and in employer-provided housing. We prioritize shared transportation assignments in the following order:

- Employees residing in the same housing unit are transported in the same vehicle.
- Employees working in the same crew or workplace are transported in the same vehicle.
- Employees who do not share the same household, work crew or workplace are transported in the same vehicle only when no other transportation alternatives are feasible.

Face coverings and respirators

We ensure that the:

- Face covering requirements of our CPP **Face Coverings** are followed for employees waiting for transportation, if applicable.
- All employees who are not fully vaccinated are provided with a face covering, which must be worn unless an exception under our CPP Face Coverings applies.
- Upon request, we provide respirators for voluntary use in compliance with subsection 5144(c)(2) to all employees in the vehicle who are not fully vaccinated.

Screening

We develop, implement, and maintain effective procedures for screening and excluding drivers and riders with COVID-19 symptoms prior to boarding shared transportation.

Cleaning and disinfecting

We ensure that:

- All high-contact surfaces (door handles, seatbelt buckles, armrests, etc.) used by passengers are cleaned to prevent the spread of COVID-19 and are cleaned and disinfected if used by a COVID-19 case during the high-risk exposure period, when the surface will be used by another employee within 24 hours of the COVID-19 case.
- All high-contact surfaces used by drivers, such as the steering wheel, armrests, seatbelt buckles, door handles and shifter, are cleaned to prevent the spread of COVID-19 between different drivers

and are disinfected after use by a COVID-19 case during the high-risk exposure period, if the surface will be used by another employee within 24 hours of the COVID-19 case. We provide sanitizing materials, training on how to use them properly, and ensure they are kept in adequate supply.

Ventilation

We ensure that vehicle windows are kept open, and the ventilation system is set to maximize outdoor air and not set to recirculate air. Windows do not have to be kept open if one or more of the following conditions exist:

- The vehicle has functioning air conditioning in use and excessive outdoor heat would create a hazard to employees.
- The vehicle has functioning heating in use and excessive outdoor cold would create a hazard to employees.
- Protection is needed from weather conditions; such as rain or snow.
- The vehicle has a cabin air filter in use and the U.S. EPA Air Quality Index for any pollutant is greater than 100.

Hand hygiene

We provide hand sanitizer in each vehicle and ensure that all drivers and riders sanitize their hands before entering and exiting the vehicle. Hand sanitizers with methyl alcohol are prohibited.

Note: This document replaces and supersedes the document titled "COVID-19 Positive Test in School."

Section A: A person tests positive for COVID-19

Regardless of vaccination status or symptoms, the person must:

- ▶ Stay home for at least 5 days.
- ▶ Isolation can end after day 5 and person may return to school/work on day 6 if:
 - ▶ Symptoms are not present or are resolving; **and**
 - ▶ a test* collected on day 5 or later is negative.
- ▶ If unable to test or choosing not to test, **and** no symptoms, isolation can end after day 10.
- ▶ If fever is present, isolation should be continued until fever resolves.
- ▶ If symptoms, other than fever, are not resolving continue to isolate until symptoms are resolving or until after day 10.
- ▶ Wear a well-fitting mask around others for a total of 10 days, especially in indoor settings

*Antigen test preferred. Home tests are not acceptable for return to work/school.

Did the positive person expose anyone else at school?

(Was the person within 6 feet of anyone else for > 15 minutes over a 24-hour period within 48 hours before symptom onset or positive test?)

YES

NO

There are no close contacts who need to quarantine

Was the exposed person a student?

YES

NO

Follow guidance in **Section B** below.

Follow guidance in **Section C** on Page 2.

Section B: Exposed person was a student in a supervised school setting

Is the exposed student fully vaccinated*?

YES

NO

No quarantine; Test at day 5 after exposure, wear a well fitting mask around others for a total of 10 days, especially in indoor settings.

Were both the positive person and exposed student wearing masks during school exposure?

YES

NO

Modified Quarantine: Exposed student may continue in-person instruction only and must test 2x per week for 10 days; no sports, community or extracurricular activities until end of quarantine. (May shorten quarantine to 5 days if negative test on or after day 5.)

Exposed student should quarantine for 10 days after last exposure. If negative test on day 5 or later, student may return to school on day 6.

Section C: Exposed person was NOT a student

A person who is **fully vaccinated* and boosted** or **not yet booster-eligible**:

- ▶ **Does not need to isolate/quarantine**
- ▶ Test on day 5.
- ▶ Wear a well-fitting mask around others for 10 days, especially in indoor settings.
- ▶ If testing positive, follow isolation recommendations.
- ▶ If symptoms develop, test and stay home.

A person who is **booster-eligible* but has not received a booster yet**:

- ▶ **In a workplace setting, asymptomatic** employees in this category may come to work as long as:
 - ▶ A negative diagnostic test is obtained within 3-5 days after last exposure to a case
 - ▶ Employee wears a well-fitting mask around others for a total of 10 days
 - ▶ Employee continues to have no symptoms.
- ▶ In all other settings, the person should quarantine as described below. Quarantine can end on day 5 with a negative test on or after day 5.

All others*, including those previously infected within the last 90 days:

- ▶ **Stay home for at least 5 days** after last contact with a person who has COVID-19.
- ▶ Test on day 5.
- ▶ Quarantine can end after day 5 if symptoms are not present and a diagnostic specimen collected on day 5 or later tests negative.
- ▶ If unable to test or choosing not to test, **and** no symptoms, quarantine can end after day 10.
- ▶ Wear a well-fitting mask around others for a total of 10 days, especially in indoor settings.
- ▶ If testing positive, follow isolation recommendations.
- ▶ If symptoms develop, test and stay home.

Section D: A person (staff or student) was exposed outside of supervised school setting

Vaccinated* student: Does not need to quarantine; test on day 5. Wear a well-fitting mask around others for 10 days, especially in indoor settings. If testing positive, follow isolation recommendations. If symptoms develop, test and stay home.

Non-vaccinated student: Exposed student should quarantine for 10 days after last exposure. If negative test on day 5 or later, student may return to school on day 6.

Staff: Follow Section C guidelines above.

***Vaccination Definitions**

Fully vaccinated for **students** means it has been **at least 2 weeks** since their second dose. Students **do not need to be boosted** to be considered vaccinated, even if they are eligible.

An **employee** is fully vaccinated if it has been **at least 2 weeks** since their second dose of a Pfizer or Moderna vaccine, or since their first dose of a J&J vaccine.

An **employee** is booster-eligible if it has been more than **5 months** since second Pfizer or Moderna vaccine, or more than **2 months** since initial J&J vaccine.

Antigen Tests preferred for ending isolation/quarantine. **Home tests are not acceptable** for shortened quarantine, shortened isolation, modified quarantine, or return to work/school.

Recommended testing cadence is immediately after learning of exposure, then every three days after that.

Student or Staff complains of COVID-19 or MIS-C[^] symptoms.

- ▶ Place surgical mask on student or staff
(unless they are having difficulty breathing, if so call 9-1-1).
- ▶ Test student or staff with rapid antigen testing (if available)
- ▶ Student: Place in a room or safe outdoor area away from others until parent/guardian can pick them up.

VERBAL

- ▶ When did symptoms appear?
- ▶ Recent COVID-19 exposure?

VISUAL

- ▶ Difficulty or rapid breathing (without recent physical activity)
- ▶ Extreme fussiness
- ▶ Coughing
- ▶ Other COVID-19 Signs or Symptoms

PHYSICAL

- ▶ Temp ≥ 100.4 F
- ▶ Positive antigen test

Verbal, Visual, & Physical concerns out of range?

**NO AND/OR
NEGATIVE TEST**

Allow to rest for 10 minutes

**NOT
IMPROVED**

IMPROVED
Back to class

YES OR POSITIVE TEST

Verbal/Visual

- ▶ Isolate
- ▶ Contact School Nurse
- ▶ Send home ASAP
- ▶ Contact Healthcare Provider

YES

Physical

CALL 9-1-1 (EMS) IF:

- ▶ Trouble Breathing
- ▶ Bluish Lips/Face
- ▶ Chest Pain
- ▶ New Confusion
- ▶ Unable to wake or stay awake

Follow-Up with Students/Family, Health Services Administrator

**Signs & symptoms
of COVID-19**

- ▶ Fever 100.4F
- ▶ Chills
- ▶ Nasal Congestion
- ▶ Runny nose
- ▶ Shortness of breath
- ▶ Difficulty breathing
- ▶ Diarrhea
- ▶ Nausea/Vomiting
- ▶ Fatigue
- ▶ Headache
- ▶ Muscle or body aches
- ▶ New loss of taste or smell

**Signs & symptoms
of MIS-C[^]**

- ▶ Rash
- ▶ Red eyes
- ▶ Cracked/swollen lips
- ▶ Red/swollen tongue
- ▶ Swelling hands/feet
- ▶ Stomach pain
- ▶ Poor appetite or feeding

[^]MIS-C: Multisystem inflammatory syndrome in children (MIS-C) is a condition where different body parts can become inflamed, including the heart, lungs, kidneys, brain, skin, eyes, or gastrointestinal organs.



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**California Department of
Public Health**



GAVIN NEWSOM
Governor

January 8, 2022

TO: Local Health Jurisdictions

SUBJECT: Guidance for Local Health Jurisdictions on Isolation and Quarantine of the General Public



This guidance does NOT apply to healthcare personnel in any setting. See AFL-21-08.7. It also does not apply to Emergency Medical Services personnel, who are permitted to follow the Guidance on Quarantine for Health Care Personnel in AFL-21.08.7

Related Materials: [Self-Isolation Instructions for Individuals with COVID-19 \(PDF\)](#) | [Self-Quarantine Instructions for Individuals Exposed to COVID-19 \(PDF\)](#) | [Cal/OSHA FAQs](#) | [More Home & Community Guidance](#) | [All Guidance](#) | [More Languages](#)

Local health jurisdictions may be more restrictive in determining isolation and quarantine recommendations based on local circumstances, in certain higher-risk settings or during certain situations that may require more protective isolation and quarantine requirements (for example, during active outbreaks)

Updates as of January 6, 2022:

- Clarified quarantine for workplace settings for fully-vaccinated persons who are booster-eligible, but have not yet received their booster dose.
- Removed Appendix to determine when a person is "booster-eligible" and instead provided direct link to CDC recommendation.

COVID-19 vaccination and boosters remain the most important strategy to prevent serious illness and death from COVID-19.

The Omicron variant, designated as a variant of concern, has been identified in California and a number of other states. The California Department of Public Health (CDPH) is monitoring genomic sequencing data as we seek to determine the impact of the Omicron variant and other variants on SARS-CoV-2 transmission and disease severity in California. Early data regarding the Omicron variant suggest the increased transmissibility of the Omicron variant is two to four times as infectious as the Delta variant, and there is evidence of immune evasion. Recent evidence also shows that vaccine effectiveness against COVID-19 infection is decreasing over time without boosters. There is still much to be learned about the Omicron variant, and it is important to remain vigilant at this time.

On December 27, 2021, the CDC updated their Isolation and Quarantine recommendations for the general public motivated by science that indicates the majority of COVID-19 transmission occurs within the first few days after contracting the virus. This guidance aligns with the updated timeframes within the recent CDC update and recommends additional mitigation measures, including continued focus on testing and masking to best contain this more transmissible variant in our communities.

To protect all Californians, it is important to control the spread of COVID-19 in our homes, workplaces, and communities. In order to detect infections early and limit transmission of the disease, public health officials across the state have undertaken a multi-pronged approach, which includes encouraging vaccination and boosters, offering testing, promoting public health practices like mask wearing, conducting case investigation and contact tracing in prioritized settings, and supporting isolation and quarantine of those infected with or exposed to COVID-19. This guidance provides a framework for the general public and local health jurisdictions, related to both isolation and quarantine.

Workplace Settings

In the workplace, employers are subject to the Cal/OSHA COVID-19 Prevention Emergency Temporary Standards (ETS) or in some workplaces the Cal/OSHA Aerosol Transmissible Diseases (ATD) Standard (PDF), and should consult those regulations for additional applicable requirements except as noted below and in Cal/OSHA FAQs.

Isolation and Quarantine

Isolation: separates those infected with a contagious disease from people who are not infected.

Quarantine: restricts the movement of persons who were exposed to a contagious disease in case they become infected.

Isolation and quarantine are proven public health interventions fundamental to reducing COVID-19 transmission. Isolation and quarantine processes should be in place to respond to any increase in cases we might see after modification of local and statewide restrictions.

Isolation and quarantine can create substantial hardships. Isolated or quarantined people should be treated with respect, fairness and compassion; and their dignity and privacy should be protected. Federal and state resources made available to local health jurisdictions should be considered to support people who are not able to isolate or quarantine in accordance with this guidance.

All instructions provided by the local public health jurisdiction to persons who are being asked to isolate or quarantine should be provided in their primary language and be culturally appropriate. Additionally, local health jurisdictions should ensure that instructions for persons with disabilities, including those with access and

functional needs, are provided.

Discrimination and Stigma

California has a diverse population with no single racial or ethnic group constituting a majority of the population. These populations also include members of tribal nations, immigrants and refugees. Some groups may be at higher risk for COVID-19 or worse health outcomes due to a number of reasons including living conditions, work circumstances, underlying health conditions, and limited access to care. It is important that communication with the public is conducted in a culturally appropriate manner, which includes meaningfully engaging community representatives from affected communities, collaborating with community-serving organizations, respecting the cultural practices in the community, and taking into consideration the social, economic and immigration contexts in which people in these communities live and work. Local health jurisdictions should be mindful of discrimination not only based on race and ethnicity, but also based on disability.

To help build trust, jurisdictions should employ public health staff who are fluent in the preferred language of the affected community. When that is not possible, interpreters and translations should be provided for persons who have limited English proficiency[1]. Core demographic variables should be included in case investigation and contact tracing forms, including detailed race and ethnicity, as well as preferred language.

Finally, given that diverse populations experience discrimination and stigma, it is important to ensure the privacy and confidentiality of data collected and to ensure that COVID-19 cases and identified contacts are aware of these safeguards.

Every person in California, regardless of immigration status, is protected from discrimination and harassment in employment, housing, business establishments, and state-funded programs based upon their race, national origin, and ancestry, among other protected characteristics.

Isolation and Quarantine Recommendations for the General Public (not applicable to healthcare personnel)

Table 1

Persons Who Test Positive for COVID-19 (Isolation)	Recommended Action
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Everyone, regardless of vaccination status, previous infection or lack of symptoms.

- **Stay home** (PDF) for at least 5 days.
- Isolation can end after day 5 if symptoms are not present or are resolving **and** a diagnostic specimen* collected on day 5 or later tests negative.
- If unable to test or choosing not to test, and symptoms are not present or are resolving, isolation can end after day 10.
- If fever is present, isolation should be continued until fever resolves.
- If symptoms, other than fever, are not resolving continue to isolate until symptoms are resolving or until after day 10.
- Wear a well-fitting mask around others for a total of 10 days, especially in indoor settings (see Section below on masking for additional information)

*Antigen test preferred.

Table 2

Persons Who are Exposed to Someone with COVID-19 (Quarantine)	Recommended Action
<ul style="list-style-type: none"> • Unvaccinated; OR • Vaccinated and booster-eligible but have not yet received their booster dose.** <p>(Refer to CDC COVID-19 Booster Shots to determine who is booster eligible)</p>	<ul style="list-style-type: none"> • Stay home (PDF) for at least 5 days, after your last contact with a person who has COVID-19. • Test on day 5. • Quarantine can end after day 5 if symptoms are not present and a diagnostic specimen collected on day 5 or later tests negative. • If unable to test or choosing not to test, and symptoms are not present, quarantine can end after day 10. • Wear a well-fitting mask around others for a total of 10 days, especially in indoor settings (see Section below on masking for additional information). • Strongly encouraged to get vaccinated or boosted. • If testing positive, follow isolation recommendations above. • If symptoms develop, test and stay home.

** Workplace Setting (not applicable to healthcare personnel):

In a workplace setting, asymptomatic employees in this category are not required to stay home from work if:

- A negative diagnostic test is obtained within 3-5 days after last exposure to a case

- Employee wears a well-fitting mask around others for a total of 10 days
- Employee continues to have no symptoms.

Table 3

Persons Who are Exposed to Someone with COVID-19 (No Quarantine)	Recommended Action
<ul style="list-style-type: none"> • Boosted; OR • Vaccinated, but not yet booster-eligible. <p>(Refer to CDC COVID-19 Booster Shots to determine who is booster-eligible)</p>	<ul style="list-style-type: none"> • Test on day 5. • Wear a well-fitting mask around others for 10 days, especially in indoor settings (see Section below on masking for additional information) • If testing positive, follow isolation recommendations above. • If symptoms develop, test and stay home.

Exposed persons, whether quarantined or not:

- Should consider testing as soon as possible to determine infection status and follow all isolation recommendations above if tested positive. Knowing one is infected early during quarantine enables (a) earlier access to treatment options, if indicated (especially for those that may be at risk for severe illness), and (b) notification of exposed persons ("close contacts") who may also benefit by knowing if they are infected.
- If developing symptoms, should also:
 - Self-isolate and test as soon as possible (do not wait until 5 days after exposure to retest if symptoms develop earlier); AND
 - Continue to self-isolate if test result is positive, and contact their healthcare provider regarding available treatments and any questions concerning their care.

Diagnostic Testing

An antigen test, nucleic acid amplification test (NAAT) or LAMP test are acceptable, however, it is recommended that persons use an antigen test for ending isolation. Exposed persons who were infected with SARS-CoV-2 within 90 days prior to their current exposure should also use an antigen test. Use of Over-the-Counter tests are also acceptable to end isolation or quarantine.

Masking

During the days following isolation or exposure when masks are worn, all persons should optimize mask fit and filtration, ideally through use of a surgical mask or respirator (see Get the Most out of Masking for more information).

Symptom Self-monitoring

Symptom self-monitoring should include checking temperature twice a day and watching for fever, cough, shortness of breath, or any other symptoms that can be attributed to COVID-19 for 10 days following last date of exposure, even if self-quarantine is completed earlier.

Schools

For quarantine considerations in K-12 school settings, see CDPH K-12 Schools Guidance and CDPH K-12 testing strategies.

Isolation and Quarantine at Home (Self-Isolation and Self-Quarantine)

The following are general steps for people suspected or confirmed to have COVID-19 who need to self-isolate and for their exposed close contacts who need to self-quarantine, to prevent spread to others in homes and communities. These steps should be conveyed via simple verbal and written instructions in the person's primary language:

- Stay at home except to get medical care.
- Separate yourself from other people in your home. Do not have any visitors.
- Wear a mask over your nose and mouth in indoor settings, including at home, especially if immunocompromised or around those who are immunocompromised, unvaccinated, or at risk for severe disease.
- Avoid sharing rooms/spaces with others; if not possible, open windows to outdoor air (if safe to do so) to improve ventilation or use portable air cleaners and exhaust fans.
- Avoid using the same bathroom as others; if not possible, clean and disinfect after use.
- Cover your coughs and sneezes.
- Wash your hands often with soap and water for at least 20 seconds, or if you can't wash your hands, use an alcohol-based hand sanitizer with at least 60% alcohol.
- Clean or disinfect "high-touch" surfaces.
- Monitor your symptoms.
- If you have symptoms or are sick, you should stay away from others even if they have some protection by having been previously infected in the past 3 months or by being fully vaccinated.

The self-isolation of persons who are infectious or persons who have tested positive for COVID-19 and the self-quarantine of their exposed close contacts can be at home, provided the following conditions are in place.

What setup is needed if separation from others is necessary

- A separate sleeping area. If a sleeping area is shared with someone who is sick, consider the following recommendations:
 - Make sure the room has good air flow and follow CDPH Guidance for Ventilation, Filtration, and Air Quality in Indoor Environments.
 - Maintain at least 6 feet between beds if possible.
 - Sleep head to toe, or with faces at least six feet apart.
- A separate bathroom or one that can be disinfected after use.

What items are needed

- A mask should be worn by the infected or exposed person when in indoor settings, including at home, especially if immunocompromised or around those who are immunocompromised, unvaccinated, those that may be booster-eligible but have not yet received their booster dose, or at risk for severe disease.
- Gloves for any caregivers when touching or in contact with the person's potentially infectious secretions.
- Appropriate cleaning supplies for cleaning and disinfecting commonly touched surfaces and items.
- A thermometer for tracking occurrence and resolution of fever.

Access to necessary services

- Clinical care and clinical advice by telephone or telehealth.
- Plan for transportation for care if needed.
- Food, medications, laundry, and garbage removal.

Self-Isolation

The majority of people with COVID-19 have mild to moderate symptoms, do not require hospitalization, and can self-isolate at home by wearing a mask indoors and separating from household members. However, the ability to prevent transmission in a residential setting is an important consideration. CDC has guidance for both patients and their caregivers to help protect themselves and others in their home and community.

Considerations for the suitability of care at home include whether:

- The person is stable enough to be home.
- If needed, appropriate and competent caregivers are available at home.
- The person and other household members have access to appropriate, recommended personal protective equipment (PPE; at a minimum, mask and gloves) and can adhere to precautions recommended as part of home care or self-isolation (e.g., respiratory hygiene and cough etiquette, hand hygiene).

In addition, both the person and caregiver should be informed and understand the indications for when they should seek clinical care. Although mild illness typically can be self-managed or managed with outpatient or telemedicine visits, illness may quickly worsen days after the initial onset of symptoms.

Out-of-hospital monitoring

Out-of-hospital monitoring by healthcare systems or public health can be considered, especially for those at higher risk of severe illness. This may consist of oxygen saturation measurement or other assessments. Persons in isolation can be contacted regularly during isolation to assess for clinical worsening and other needs. Frequency and mode of communication should be customized based on risk for complications and difficulty accessing care.

Self-Quarantine

Persons in self-quarantine need to wear a mask indoors and separate from household members, especially those who are not fully vaccinated and boosted or who have not had COVID-19 in the last 3 months.

The quarantined person should avoid contact with persons at higher risk for severe COVID-19 illness, even if they are fully vaccinated and boosted, and should wear a mask when indoors.

Persons in quarantine at home or in an alternate site should self-monitor for symptoms for 10 days following last date of exposure, even if they complete self-quarantine earlier. If symptoms develop, persons in self-quarantine should immediately self-isolate and get tested. If they test positive, their isolation period starts on their symptom onset date; and they should contact their healthcare provider regarding available treatment for COVID-19 infection and with any questions concerning their care.

When to Seek Care

Persons in self-isolation or self-quarantine should seek medical assistance:

- If they are at risk for severe illness or disease to determine any treatment options, including therapeutics.
- If their symptoms worsen.
- If the infected or exposed person is going to a medical office, emergency room, or urgent care center, the facility should be notified ahead of time that the person is infected with or has been exposed to COVID-19; the person should wear a mask for the clinical visit.
- Any one of the following emergency warning signs signal a need to call 911 and get medical attention immediately:
 - Trouble breathing.
 - Bluish lips or face.
 - Persistent pain or pressure in the chest.
 - New confusion or inability to arouse.
 - New numbness or tingling in the extremities.
 - Other serious symptoms.

Legal Authority for Isolation and Quarantine

California local public health officers have legal authority to order isolation and quarantine. Local health jurisdictions may vary in their approach and should consult with legal counsel on jurisdiction-specific laws and orders. Some have issued blanket isolation and quarantine orders for anyone diagnosed with COVID-19 or identified as a close contact of an infected person. Some have issued orders to persons immediately, whereas others seek voluntary cooperation without a legal order initially.

Alternate Sites for Isolation and Quarantine

Local health jurisdictions should work with other local partners across all sectors to assess alternate places for isolation and quarantine for persons who are unhoused or who are unable to appropriately or safely self-isolate or self-quarantine at home. Alternate sites could include hotels, college dormitories, or other places, such as converted public spaces. Additionally, local public health jurisdictions are encouraged to partner with community organizations to leverage existing resources to provide supportive and culturally appropriate services to persons who are self-isolating and self-quarantining.

[1] See the Dymally-Alatorre Bilingual Services Act for more information on communication requirements with persons who need language translation assistance.

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After Your COVID-19 Test

Continue to monitor your health, and take steps to protect yourself and others. Next steps depend on your situation. Seek medical attention if your condition is worsening.



▶ While waiting for your test results:

If a medical professional identified you as a CLOSE CONTACT* of a KNOWN POSITIVE or you were notified recently by a KNOWN POSITIVE that you were a CLOSE CONTACT and you are not fully vaccinated: Follow QUARANTINE procedures and stay home for at least 10 days from the date of your exposure even if you do not have symptoms. Do not get retested during your quarantine period unless instructed to do so by a medical professional. A negative test does not lessen the quarantine time. If you are a health care worker or first responder, please inform your employer.

If you are a CLOSE CONTACT* of a KNOWN POSITIVE and are fully vaccinated and not experiencing symptoms: test day 3-5 after exposure, wear a mask indoors in public for 14 days following exposure or until your test result is negative.

If you have symptoms, stay home and await test results, except to get medical care. Follow ISOLATION procedures until you receive your results, in case you have been infected.

If you were tested for routine surveillance, work, travel or medical clearance, you can return to normal activity and continue to minimize your interactions with others until you get your results.

*CLOSE CONTACT: being within 6 feet of someone who has COVID-19 for a total of 15 minutes or more over 24 hours during infectious period.



▶ After you receive your results:

If you test positive, stay home, follow ISOLATION procedures and call the COVID Community Information Line at 707-441-5000 for more information.

If you test negative and were identified as a CLOSE CONTACT and are not fully vaccinated, follow QUARANTINE procedures. You could still become infected. Do not get retested. It puts health care staff at risk and will not shorten your QUARANTINE time. If symptoms develop, contact your care provider or call the COVID Community Information Line at 707-441-5000.

If you test negative and were identified as a CLOSE CONTACT and are fully vaccinated, monitor for symptoms. If you develop symptoms within 14 days of your exposure, follow ISOLATION procedures and contact your care provider or call the COVID Community Information Line at 707-441-5000.

If you test negative and were not identified as a CLOSE CONTACT, you probably were not infected at the time your sample was collected. Continue to follow all COVID-19 safety measures. If symptoms develop, contact your care provider or call the COVID Community Information Line at 707-441-5000.



▶ How you will be notified:

Ask the testing site how you will be notified of your results. Not all sites notify if results are negative. If you are not contacted within seven days, call the location where you were tested. If you were tested through Humboldt County Public Health, call the COVID Community Information Line at 707-441-5000.

Continue to practice physical distancing, wear a face covering outside the house and practice proper hygiene, including washing your hands.



▶ Quarantine vs Isolation:

QUARANTINE keeps someone who was in close contact with someone who has COVID-19 away from others.

- If you had close contact with a person who has COVID-19 and are not fully vaccinated:
 - Stay home until 10-14 days after your last contact (14 days is safest to prevent spread of the infection to others)
 - Check your temperature twice a day and watch for symptoms of COVID-19
 - If possible, stay away from people who are at higher risk for getting very sick from COVID-19.
- If you had close contact with a person who has COVID-19 and are fully vaccinated:
 - Get tested 3-5 days after exposure
 - Wear a mask indoors in public for 14 days following exposure or until your test result is negative
 - Monitor for symptoms. If symptoms develop, contact your care provider or call the COVID Community Information Line at 707-441-5000.

ISOLATION keeps someone who is sick or tested positive for COVID-19 without symptoms away from others, even in their own home.

- If you are sick and think or know you have COVID-19, stay home until after:
 - At least 10 days since symptoms first appeared and
 - At least 24 hours with no fever without fever-reducing medication and
 - Symptoms have improved.
- If you tested positive for COVID-19 but do not have symptoms, stay home until after:
 - 10 days have passed since your positive test.
- If you live with others:
 - Stay in a specific “sick room” or area
 - Stay away from other people or animals, including pets
 - Use a separate bathroom, if available.

**If you have questions, call the COVID Community Information Line at
707-441-5000.**

**Guidance on how to isolate or quarantine at home can be found at
[humboldt.gov/blanketorders](https://www.humboldt.gov/blanketorders).**